

Nyack Library
Minutes of the Regular
Board of Trustees Meeting
Monday, November 17, 2025

Present:

Steven Cea, **President**
Tracy Dressner, **1st Vice President**
Jeremiah Conway, **2nd Vice President**
Brian Murrell, **Treasurer**
Diane Christian
Conrad Lochner
Moriah Olsen,
Kara Sheridan
Melissa Sullivan

Absent:

*Daniel Wolff, **Secretary**
*Leslie Kirsch

*excused

Staff:

Tracy Dunstan, Library Director
Esther Schwartz, Business Manager
Minerva Parker, Board Clerk

Call to Order:

The Board President Mr. Cea called the Regular Monthly Meeting of November 17, 2025, to order at 7:00 p.m., in the Community Meeting Room.

Agenda Approval:

Upon motion by Mr. Conway, seconded by Ms. Christian, it was resolved to approve the Agenda. There were 8 yes votes.

Review of the Minutes:

Upon motion by Ms. Dressner, seconded by Ms. Sheridan, the Board approved the Regular Minutes of October 20, 2025, as amended. There were 8 yes votes.

Director's Report:

Ms. Dunstan submitted her written report and reported on Personnel updates. Staff training took place October 23 and it was well received by the Library Staff. All the safety training was done in one day. Ms. Dressner asked about the Tech Help services being suspended. Ms. Dunstan explained this is temporary, until more staff is hired.

Upon motion by Mr. Conway, seconded by Ms. Dressner, the Board unanimously accepted the Director's Report. There were 8 yes votes.

Public Comments: (full Board Meeting comments may be heard here <https://soundcloud.com>)

None.

Committee Reports:

Executive Committee:

Mr. Cea reminded the Board to submit the required training hours and to complete the required annual Sexual Harassment Prevention Training.

Development & Public Relations Committee:

Ms. Olsen reminded the Board of the scheduled Annual Donor Reception on Friday, November 21. Thank you to the Committee for keeping things moving.

Upon motion by Ms. Olsen, to accept and gratefully acknowledge the Gifts & Grants Report for October 2025, seconded by Ms. Christian, the Board resolved to accept with appreciation \$1,500 in gifts. The total Donations and Grants for 2025-2026 (through October 31, 2025), \$76,301. Thank you to those who generously donated. There were 8 yes votes.

Nominating Committee:

No report

Policy Development & Long-Range Planning Committee:

Mr. Conway presented the revised Library Card & Borrowing Rules Policy to the Board. The Board reviewed and discussed it in detail.

Upon motion by Mr. Conway, seconded by Ms. Sheridan, and after discussion, the Board approved the revised Library Card & Borrowing Rules Policy, effective January 1, 2026. The yes vote 8-0.

Long Range Planning Committee:

No report.

Personnel Committee:

No report (Executive Session).

Building & Property Committee:

No report. Ms. Dunstan reported, Mr. Wolff may have found the leak at the DePew House, causing high water bills. Ms. Dunstan reported on the Local History room leak in October.

Audit Committee:

No report.

DePew House Ad-Hoc Committee:

Mr. Conway reported the Committee met and discussed the DePew House Community Groups "Asks" from the Board: Board Affirmations, Statement of Support, naming a person from the Library to assist with documentation gathering of items. The Committee recommends proceeding with the historical designation application. The

Committee recommends delaying any decisions until July 2026, when they will know more about the property tax exemption status.

Friends of the Nyack Library Liaison Committee:

Ms. Olsen reported for the Committee. The Friends had a successful book sale, they raised \$6000. They also had a successful Elmwood Playhouse fundraising event.

Finance Committee:

Mr. Murrell reported the Committee met Friday and discussed the Treasurer's Report.

***Upon Motion** by Mr. Murrell, seconded by Mr. Conway, the Board unanimously approved the following resolution to potentially override the Tax Cap for the fiscal year 2026-2027:

Whereas, the adoption of the 2026-27 budget for Nyack Library may require a tax levy increase that exceeds the tax cap imposed by state law as outlined in General Municipal Law Section 3-c adopted in 2011; and

Whereas, General Municipal Law Section 3-c expressly permits the Library Board to override the tax levy limit by a resolution approved by a vote of sixty percent of qualified board members; now therefore be it

Resolved, that the Board of Trustees of Nyack Library hereby votes to exceed the tax levy limit for 2026-27 budget by at least sixty percent of the Board of Trustees as required by state law on November 17, 2025. The yes vote 9-0.

***Upon Motion** by Mr. Murrell, seconded by Ms. Dressner, the Board unanimously approved increasing the Library's debt retirement reserve by \$250,000 based on surpluses budgeted for and collected in prior years. The amount is to be moved from the "Unassigned Funds" balance into "Funds Committed for Debt Retirement". The yes vote 9-0.

Financial Reports:

Treasurer's Report:

Mr. Murrell reported on October 31 the available cash in the checking accounts, \$3,429,815; \$1.1 million invested in certificates of deposit, with interest rates from 3.7% to 3.9%. Property taxes, one payment remaining which will probably come around April or May 2026. On October 31 \$5,980,711.57 in long term debt outstanding on the 2017 tax-exempt bond with TD Bank.

Operations & Budget Performance for the month the Library operated at a \$178,069.56 surplus and the DePew House operated at a \$641.81 surplus.

Upon motion by Mr. Murrell, seconded by Ms. Sullivan, the Library Board unanimously accepted the Financial Statements as presented including the Summary of Key Balance Sheet Amounts as of October 31, 2025 and the October 2025 Performance Report. There were 9 yes votes.

Upon motion by Mr. Murrell and seconded by Ms. Christian, it was resolved that the Nyack Library Board of Trustees approve the following disbursements reported for October 2025 which have been reviewed by the President and/or the Vice President, Secretary and the Treasurer; General Fund Expenses of \$74,252.88, Debt Fund Expenses for \$36,322.82, Payroll Disbursement for pay date October 3, 2025 for \$61,911.63, Payroll Disbursement for pay date October 17, 2025 for \$59,249.52 and Payroll Disbursement for pay date October 31, 2025 for \$60,407.73 for a total of \$292,144.58. There were 9 yes votes.

Old Business:

None.

New Business:

None.

Executive Session:

7:49 pm Motion by Ms. Dressner to go into Executive Session to discuss Personnel, seconded by Ms. Sheridan, the Board unanimously approved. The yes vote 9-0.

8:20 pm Motion by Mr. Conway to come out of Executive Session, seconded by Ms. Dressner, the Board unanimously approved. The yes vote 9-0.

Adjournment:

Upon motion by Mr. Conway, seconded by Ms. Dressner, the Board agreed to adjourn at 8:20 pm. There were 9 yes votes.

Respectfully submitted,

Minerva Parker

Board Clerk

APPROVED