

Nyack Library
Minutes of the Regular
Board of Trustees Meeting
Monday, May 19, 2025

Present:

Steven Cea, **President**
Tracy Dressner, **1st Vice President**
Jeremiah Conway, **2nd Vice President**
Brian Murrell, **Treasurer**-via zoom
Diane Christian
Leslie Kirsch
Conrad Lochner
Moriah Olsen, *via zoom*
Kara Sheridan
Melissa Sullivan

Absent:

Daniel Wolff, **Secretary**

Staff: Eric McCarthy, Library Director
Tracy Dunstan, Asst. Director & Head of Adult Services
Esther Schwartz, Business Manager
Minerva Parker, Board Clerk

Call to Order:

The Board President Mr. Cea called the Regular Monthly Meeting of May 19, 2025, to order at 7:02 p.m., in the Community Meeting Room.

Agenda Approval:

Upon motion by Ms. Kirsch, seconded by Ms. Christian, it was resolved to approve the agenda. There were 8 yes votes.

Review of the Minutes:

Upon motion by Ms. Dressner, seconded by Mr. Conway, the Board approved the Minutes of the Board Retreat, April 5, 2025. There were 8 yes votes.

Upon motion by Ms. Dressner, seconded by Mr. Conway, the Board approved the Minutes of the Regular Meeting, April 21, 2025, as amended. There were 8 yes votes.

Upon motion by Ms. Kirsch, seconded by Ms. Christian, the Board approved the Minutes of the Executive Session, April 21, 2025. There were 8 yes votes.

Mr. Cea acknowledged that this will be Mr. McCarthy's last meeting. Mr. Cea thanked Mr. McCarthy for his work at Nyack Library during a challenging time, with a lot of issues at the time, needing to bridge the divide between the staff and the community. Mr. Cea has two main criteria when critiquing success; the first is you leave the institution

better than you found it; and second, that you make some positive relationships along the way. In that measure Mr. McCarthy has been a tremendous success to the Nyack Library.

Director's Report:

In addition to Mr. McCarthy's written report to the Board, the Rotary garden planting project on Library property is complete, thanks to Tracy Dunstan for coordinating this. The Nyack Garden Club's plant sale went off without a hitch. For Mr. McCarthy's last program here, he will be interviewing Bobby Grossman, artist. Mr. McCarthy announced the Business Office Assistant has been filled by Doris Quigley and two positions filled in Access Services by Amanda Binaghi and Gabrielle Zayas.

Public Comments: (full Board Meeting comments may be heard here <https://soundcloud.com>)

None.

Committee Reports:

Executive Committee:

Upon motion by Mr. Conway, seconded by Ms. Dressner, the Board unanimously approved the Board Goals for 2025. There were 8 yes votes.

Development & Public Relations Committee:

Ms. Olsen reported the Committee did not meet, but did meet Mr. McCarthy and Ms. Dunstan for a transitional meeting, to talk about the donor wall and other things.

Upon motion by Ms. Olsen, to accept and gratefully acknowledge the Gifts & Grants for April 2025, seconded by Ms. Sullivan, the Board resolved to accept with appreciation \$1,350 in designated support to the Annual Appeal and \$2,170 from a NYS Education Department Roof Grant. The 2025 Annual Development Appeal total to date has bought in \$38,600 in donations. Thank you to those who generously donated. There were 8 yes votes.

Upon motion by Ms. Olsen, seconded by Mr. Conway, the Board unanimously approved the Donor Appreciation event for Friday, November 21, 2025. There were 8 yes votes.

Nominating Committee:

No report.

Policy Development & Long-Range Planning Committee:

Upon motion by Mr. Conway, seconded by Ms. Sullivan, the Board unanimously approved the Collection Development Policy. There were 8 yes votes.

Upon motion by Mr. Conway, seconded by Ms. Dressner, the Board unanimously approved the Internet Use Policy. There were 8 yes votes.

Upon motion by Mr. Conway, seconded by Ms. Christian, the Board unanimously approved amending the Bylaws, Election of Trustees, section 2 (D)(3). There were 8 yes votes.

Long Range Planning Committee:

No report.

Personnel Committee:

Ms. Dressner reported the Committee met.

Upon motion by Ms. Dressner, seconded by Ms. Kirsch, under the recommendation by the Personnel Committee the Board unanimously appointed Tracy Dunstan as Interim Library Director effective June 1, 2025. There were 8 yes votes.

Upon motion by Ms. Dressner, seconded by Ms. Sullivan, under the recommendation by the Personnel Committee the Board unanimously appointed Kat Sullivan as Interim Head of Adult Services effective June 1, 2025. There were 8 yes votes.

Upon motion by Ms. Dressner, seconded by Ms. Christian, under the recommendation by the Personnel Committee the Board unanimously approved hiring Leslie & Alan Burger, Library Development Solutions to conduct the Executive Director search for Nyack Library. There were 8 yes votes.

Building & Property Committee:

No report.

Audit Committee:

Upon motion by Ms. Kirsch, seconded by Mr. Conway, the Board unanimously approved the engagement of Baldessari & Coster CPA's as independent accountants to audit the financial records of Nyack Library for year end June 30, 2025. There were 8 yes votes.

DePew House Ad-Hoc Committee:

Mr. Cea updated the Board on the Special Meeting held on May 6, 2025 on the status of the DePew House and the next steps. That meeting went in a different direction than it was designed to be. Wanted to hear from people who might be interested in taking the building over. Mr. Cea suggests having a Special Meeting, doing a public presentation with the collected data on the DePew House. The Board discussed in great detail.

Friends of the Nyack Library Liaison Committee:

Ms. Olsen reported the Friends of the Nyack Library's scheduled Book Sale, May 31 – June 1, 2025.

Finance Committee:

Mr. Murrell reported the Committee met on Friday and talked through the Treasurer's Report, and discussed vendors for cleaning services.

Financial Reports:

Treasurer's Report:

Mr. Murrell reported on April 30 available cash on hand, \$545,081; \$2.4 million invested in certificates of deposit with interest rates between 3.8% to 4.1%. There is \$6,118,427 in long term debt outstanding on the 2017 tax-exempt bond with TD Bank. Operations & Budget performance, the Library and DePew House operated at a \$108,186 surplus.

Upon motion by Ms. Kirsch, seconded by Ms. Christian, the Library Board unanimously accepted the Financial Statements as presented including the Summary of Key Balance Sheet Amounts as of April 30, 2025 and the April 2025 Performance Report. There were 8 yes votes.

Upon motion by Ms. Kirsch and seconded by Mr. Conway, it was resolved that the Nyack Library Board of Trustees approve the following disbursements reported for April 2025 which have been reviewed by the President and/or the

Vice President, Secretary and the Treasurer; General Fund Expenses of \$49,402.31, Debt Fund Expenses for \$36,322.82, Payroll Disbursement for pay date April 4, 2025 for \$60,557.63, Payroll Disbursement for pay date April 18, 2025 for \$60,194.48 for a total of \$206,477.24. There were 8 yes votes.

Old Business:

None.

New Business:

Ms. Dressner attended the LARC Advocacy Division meeting designed for Directors and Board Members. Ms. Dressner gave the Board an overview. Kristine Kumpf is a co-chair on this committee. Ms. Dressner also attended a Mid-Hudson presentation on Board Development & Recruitment. Ms. Dressner discussed what she learned with the Board.

Ms. Olsen inquired about Board Members voting remotely. Ms. Dressner discussed some aspects of the possibility.

8:03 pm Upon motion by Mr. Conway, seconded by Ms. Dressner the Board unanimously agreed to go into **Executive Session** to discuss Personnel matters. There were 8 yes votes.

8:30 pm Upon motion by Ms. Dressner, seconded by Ms. Christian the Board unanimously agreed to come out of **Executive Session**. There were 8 yes votes.

Adjournment:

Upon motion by Ms. Dressner, seconded by Ms. Christian, the Board agreed to adjourn at 8:30 pm. There were 8 yes votes.

Respectfully submitted,

Minerva Parker

Board Clerk