

**Nyack Library**  
**Minutes of the Regular**  
**Board of Trustees Meeting**  
**Monday, March 16, 2026**

**Present:**

Tracy Dressner, **President**  
Jeremiah Conway, **1<sup>st</sup> Vice President**  
Conrad Lochner, **2<sup>nd</sup> Vice President**  
Daniel Wolff, **Secretary**  
Holly Kashin Brown  
Steve Cea  
Moriah Olsen  
Kara Sheridan

**Absent:**

\*Leslie Kirsch  
\*Brian Murrell, **Treasurer**  
Melissa Sullivan

**\*excused**

**Staff:**

Tracy Dunstan, Library Director  
Molly Camera, Head of Adult Services & Assistant Director  
Esther Schwartz, Business Manager  
Minerva Parker, Board Clerk

***Call to Order:***

The Board President, Ms. Dressner called the Regular Monthly Meeting of March 16, 2026, to order at 7:00 p.m., in the Community Meeting Room.

***Agenda Approval:***

**Upon motion** by Mr. Cea, seconded by Mr. Conway, it was resolved to approve the Agenda with edits, adding a motion under the Personnel Committee. There were 8 yes votes.

***Special Presentation:***

Mr. Cea introduced Grace Riario, Executive Director of RCLS. Ms. Riario discussed the Plan of Service and how to gather the information with strategic planning. Ms. Riario discussed different scenarios used, such as forming a focus groups, using surveys, etc., to gather information. Determine your goals. A Plan of Service serves as a road map for patrons to understand what the library is focusing on and how the taxpayers' money is put to use for the library. Ms. Riario offered the services of RCLS to help build questionnaires, develop the goals, help with marketing, help run focus groups, and more. The Plan of Service deadline is December 31, 2026.

***Review of the Minutes:***

**Upon motion** by Mr. Wolff, seconded by Mr. Cea, the Board unanimously approved the Minutes of the Annual Meeting, February 17, 2026. There were 8 yes votes.

**Upon motion** by Mr. Conway, seconded by Ms. Sheridan, the Board unanimously approved the Minutes of the Regular Meeting, February 17, 2026, with corrections. There were 8 yes votes.

***Director's Report:***

Ms. Dunstan submitted her written report to the Board. Ms. Dunstan thanked Carlos Rosario and Kristine Kumpf for attending Advocacy Day in Albany on behalf of the Library. The library staff participated in active shooter preparedness training, given by Tom Koziak from the Rockland County Police & Public Safety Academy. He will be back to conduct more training in the Spring. The NYS Annual Report could not be voted on, it's not yet complete. The survey program was developed by Baker & Taylor and they are no longer in business.

**Upon motion** by Mr. Conway, seconded by Ms. Sheridan, the Board unanimously accepted the 2025 Annual Report to the Community. There were 8 yes votes.

**Upon motion** by Mr. Cea, seconded by Mr. Conway, the Board unanimously accepted the Director's Report. There were 8 yes votes.

***Public Comments: (full Board Meeting comments may be heard here <https://soundcloud.com>)***

None.

***Committee Reports:***

***Executive Committee:***

No report.

***Development & Public Relations Committee:***

**Upon motion** by Ms. Brown, to accept and gratefully acknowledge the Gifts & Grants Report for February 2026, seconded by Mr. Wolff, the Board resolved to accept with appreciation \$16,203.80 in gifts/grants. The total Donations and Grants for 2025-2026 (through February 28, 2026), \$116,464.30. Thank you to those who generously donated. There were 8 yes votes.

***Nominating Committee:***

No report.

***Policy Development & Long-Range Planning Committee:***

**Upon motion** by Mr. Conway, seconded by Ms. Sheridan, the Board unanimously accepted the updated Whistleblower Policy. There were 8 yes votes.

**Upon motion** by Mr. Conway, seconded by Mr. Lochner, the Board unanimously accepted the Sexual Harassment Prevention Policy. There were 8 yes votes.

**Upon motion** by Mr. Conway, seconded by Mr. Cea, the Board unanimously accepted the updated Remote Work Policy. There were 8 yes votes.

***Long Range Planning Committee:***

Mr. Cea will schedule a meeting of the Committee to discuss the survey.

Personnel Committee:

Ms. Olsen reported the Committee met remotely and discussed the development of the Director's Performance Evaluation.

**Upon motion** by Ms. Olsen, seconded by Mr. Conway, the Board unanimously approved the hire, pending acceptance of Brian Sperber, Part-time Librarian. The Board unanimously voted 8-0.

Building & Property Committee:

**Upon motion** by Mr. Wolff, seconded by Mr. Conway, the Board unanimously approved the additions of six 13" Macbook Air G4 and one Mac Mini M4. There were 8 yes votes.

Mr. Wolff reported there was a leak in the Local History room, again. There was a report from Staff that the maintenance cleaners are still not doing a good job.

Audit Committee:

Ms. Dressner reported the Conflict of Interest Statements have been received from the Board, just a few still outstanding from the Staff.

DePew House Ad-Hoc Committee:

No report. Ms. Dressner thanked Ms. Sheridan for her comprehensive summary about the DePew House for the Committee and gathering documents into one location.

Friends of the Nyack Library Liaison Committee:

Ms. Olsen reported the expanded Nook is set up and partially stocked. Book donations collection period April 1 – 30, Book Sale May 30-31.

Parking Lot Committee:

No report.

Finance Committee:

Mr. Cea reported the Committee met last Friday. They discussed the Treasurer's Report and other items. It's been confirmed that the Gifts & Grants report is set up on a fiscal year basis.

**Financial Reports:**

*Treasurer's Report:*

Mr. Cea reported as of February 28 the available cash on hand, \$845,000; \$2.9 million invested in certificates of deposit, with interest rates from 3.2% to 3.5%. All but about 4% of the property tax revenue has been received. Current bond status, \$5,886,360 in long term debt on the 2017 tax-exempt bond with TD Bank.

Operations & Budget Performance current fiscal year to date the Library and DePew House operated at a \$282,053 surplus.

**Upon motion** by Mr. Cea, seconded by Mr. Conway, the Library Board unanimously accepted the Financial Statements as presented including the Summary of Key Balance Sheet Amounts as of February 28, 2026 and the February 2026 Performance Report. There were 8 yes votes.

**Upon motion** by Mr. Cea and seconded by Mr. Conway, it was resolved that the Nyack Library Board of Trustees approve the following disbursements reported for February 2026 which have been reviewed by the President and/or the Vice President, Secretary and the Treasurer; General Fund Expenses of \$89,485.36, Debt Fund Expenses for \$36,322.82, Payroll Disbursement for pay date February 6, 2026 for \$66,963.89 and Payroll Disbursement for pay date February 20, 2026 for \$66,504.05 for a total of \$259,276.12. There were 8 yes votes.

***Old Business:***

None.

***New Business:***

Ms. Dressner discussed with the Board if they would like to add spouses' names on the Board Roster. The Board discussed the possibility.

The Board Retreat is scheduled for April 4, 10am-12pm. Rotary Club Cocktails for Charity, March 19, 5:30pm, at Maura's Kitchen.

***Adjournment:***

**Upon motion** by Mr. Conway, seconded by Mr. Lochner, the Board agreed to adjourn at 8:22 pm. There were 8 yes votes.

Respectfully submitted,

*Minerva Parker*

Board Clerk

APPROVED