

**Nyack Library**  
**Minutes of the Regular**  
**Board of Trustees Meeting**  
**Monday, December 15, 2025**

**Present:**

Steven Cea, **President**  
Tracy Dressner, **1<sup>st</sup> Vice President**  
Jeremiah Conway, **2<sup>nd</sup> Vice President**  
Brian Murrell, **Treasurer**  
Daniel Wolff, **Secretary**  
Leslie Kirsch  
Moriah Olsen,  
Melissa Sullivan

**Absent:**

\*Diane Christian  
\*Conrad Lochner  
\*Kara Sheridan

**\*excused**

**Staff:**

Tracy Dunstan, Library Director  
Esther Schwartz, Business Manager  
Minerva Parker, Board Clerk  
Molly Camera, Head of Adult Services & Assistant Director

***Call to Order:***

The Board President Mr. Cea called the Regular Monthly Meeting of December 15, 2025, to order at 7:01 p.m., in the Community Meeting Room.

***Agenda Approval:***

**Upon motion** by Mr. Conway, seconded by Ms. Sullivan, it was resolved to approve the Agenda, as amended adding the Motion for the Executive Session Minutes. There were 8 yes votes.

***Review of the Minutes:***

**Upon motion** by Mr. Wolff, seconded by Ms. Dressner, the Board approved the Regular Minutes of November 17, 2025, as amended. There were 8 yes votes.

**Upon motion** by Mr. Wolff, seconded by Ms. Dressner, the Board approved the Executive Session Minutes of November 17, 2025, as amended. There were 8 yes votes.

***Director's Report:***

Ms. Dunstan submitted her written report and reported that Kat Sullivan, Local History Archivist will be working with Kristine Kumpf, Programs Information Specialist on ideas to celebrate America's 250<sup>th</sup> anniversary. Anyone interested the email is [America250@nyacklibrary.org](mailto:America250@nyacklibrary.org).

**Upon motion** by Ms. Kirsch, seconded by Mr. Wolff, the Board unanimously accepted the Director's Report. There were 8 yes votes.

***Public Comments: (full Board Meeting comments may be heard here <https://soundcloud.com>)***

Becky Holt Fine and Mimi Hoffman, Friends of the DePew House are here to provide updates on the progress of the things accomplished by the group so far and still in the works. Eric Dubourg, resident of five years, gave his ideas on other uses of the building.

***Committee Reports:***

***Executive Committee:***

No report.

***Development & Public Relations Committee:***

Ms. Olsen thanked everyone who attended the Donor Reception and thanked the staff involved Minerva Parker, Terri Evans, Esther Schwartz and Kristine Kumpf for arranging the details.

**Upon motion** by Ms. Olsen, to accept and gratefully acknowledge the Gifts & Grants Report for November 2025, seconded by Ms. Sullivan, the Board resolved to accept with appreciation \$827 in gifts. The total Donations and Grants for 2025-2026 (through November 30, 2025), \$77,128. Thank you to those who generously donated. There were 8 yes votes.

***Nominating Committee:***

Ms. Dressner reported there was no meeting. Publicity is out about the Trustee Vote. Ms. Dressner also wants to revisit the subject on succession planning.

***Policy Development & Long-Range Planning Committee:***

Mr. Conway reported the Committee met and reviewed the Emergency Handbook.

***Long Range Planning Committee:***

No report.

***Personnel Committee:***

**Upon motion** by Ms. Dressner, seconded by Mr. Wolff, the Board unanimously approved the appointment of Molly Camera as Head of Adult Services & Assistant Director. The vote 8-0.

**Upon motion** by Ms. Dressner, seconded by Mr. Murrell, the Board unanimously approved the appointment of Briana Moore as Librarian, Programs & Community Engagement. The vote 8-0.

**Upon motion** by Ms. Dressner, seconded by Mr. Conway, the Board unanimously approved the revised job descriptions for the following titles: Maintenance Technician, Janitor and Operations Assistant. The vote 8-0.

**Upon motion** by Ms. Dressner, seconded by Ms. Sullivan, the Board unanimously approved to make the Janitor position full time or part time at the discretion of the Library Director. The vote 8-0.

***Building & Property Committee:***

**Upon motion** by Mr. Wolff, seconded by Ms. Sullivan, the Board approved the addition of a Beelink Mini PC model: SER B55005LH80135. There were 8 yes votes.

Ms. Dunstan thanked Kat Sullivan for her work as interim Head of Adult Services.

**Upon motion** by Mr. Wolff, seconded by Mr. Conway, the Board approved the disposal of a Beelink Mini PC A58003LG60351 (Teen-F). There were 8 yes votes.

Mr. Wolff reported on the sump pump installation in the Local History area furnace room, to help improve the flooding.

Audit Committee:

No report.

DePew House Ad-Hoc Committee:

Mr. Conway reported the Committee met and discussed the proposal from the Friends of the DePew House and decided not to make any decisions until July when the group will come back with more information.

Friends of the Nyack Library Liaison Committee:

No report.

Finance Committee:

Mr. Murrell reported the Committee met Friday and discussed the Treasurer's Report and a few changes to the Budget.

**Upon motion** by Mr. Murrell, seconded by Ms. Dressner:

*\*Resolved, that the Nyack Library Board of Trustees hereby adopts the 2026-27 Library Budget as follows:*

<i>Nyack Library Operating Budget</i>	<i>\$3,584,050</i>
<i>DePew House Budget</i>	<i>\$90,500</i>
<i>Total Budget</i>	<i>\$3,674,550</i>

*Be it further resolved, that the general fund tax levy of \$3,420,270 is approved to support the operating budget expenses, which is below the statutory cap of two percent.*

The Board unanimously agreed. The yes vote 8-0.

**Financial Reports:**

*Treasurer's Report:*

Mr. Murrell reported on November 30 the available cash in the checking accounts, \$1 million; \$2.9 million invested in certificates of deposit, with interest rates from 3.2% to 3.5%. On November 30 \$5,957,197 in long term debt outstanding on the 2017 tax-exempt bond with TD Bank.

Operations & Budget Performance current fiscal year to date the Library and DePew House operated at a \$262,564 surplus.

**Upon motion** by Mr. Murrell, seconded by Mr. Conway, the Library Board unanimously accepted the Financial Statements as presented including the Summary of Key Balance Sheet Amounts as of November 30, 2025 and the November 2025 Performance Report. There were 8 yes votes.

**Upon motion** by Mr. Murrell and seconded by Ms. Kirsch, it was resolved that the Nyack Library Board of Trustees approve the following disbursements reported for November 2025 which have been reviewed by the President and/or the Vice President, Secretary and the Treasurer; General Fund Expenses of \$56,269.72, Debt Fund Expenses for

\$36,322.93, Payroll Disbursement for pay date November 14, 2025 for \$61,792.38 and Payroll Disbursement for pay date November 28, 2025 for \$61,479.20 for a total of \$215,864.23. There were 9 yes votes.

***Old Business:***

None.

***New Business:***

Mr. Wolff asked about the decline in books checked out. The Board discussed, electronic check outs may be the cause.

***Executive Session:***

**8:00 pm Upon motion** by Ms. Dressner to go into Executive Session to discuss Personnel, seconded by Mr. Murrell, the Board unanimously approved. The yes vote 8-0.

**8:05 pm Motion** by Mr. Conway to come out of Executive Session, seconded by Ms. Dressner, the Board unanimously approved. The yes vote 8-0.

***Adjournment:***

**Upon motion** by Mr. Conway, seconded by Ms. Dressner, the Board agreed to adjourn at 8:05 pm. There were 8 yes votes.

Respectfully submitted,

*Minerva Parker*

Board Clerk