

DIRECTOR'S REPORT

April 2025

Personnel

The Library re-opened the Business Office Assistant position that has been unfilled since September 2024.

I am leaving the position of Director at the end of May. Tracy Dunstan has been named interim Director and the Board will begin the search for a new Director.

The Library filled two part-time open circulation clerk positions. Gabrielle Zayas has experience teaching English in South Korea and is excited to start work at the Library. Amanda Binaghi is currently working as a clerk at the Clarkstown School District and has worked as a substitute clerk at the Pearl River Library.

Morgan Strand, Aldona Pilmanis, and Carlos Rosario attended the New York Library Association Youth Services annual conference in Mt. Kisco. The conference attracts library staff from around New York State to exchange strategies to engage children in libraries.

Collections

Morgan Strand created a prom dress “pop-up shop” in the Teen Room. The “pop-up shop” allows students to borrow a dress, shoes, and accessories to wear to their prom. The dresses and accessories were donated. Details are included in the Teen Services report. After the prom, Morgan intends to report on the success of the program with pictures.

Kat Sullivan reported that several photographs from the Local History room will be used in an upcoming PBS documentary on the criminal justice system. The details are available in the Adult Services report.

Technology

Ten additional staff computers have been replaced. We had several machines that were incompatible with a Windows 11 upgrade and Microsoft will stop supporting previous versions in October. Next fiscal year we will work with our tech vendor for an upgrade to patron machines.

Facilities

The Library has explored alternate cleaning vendors. Our current vendor is not meeting our expectations and we have explored other vendors. We asked for three alternate quotes and received two. The cost in the both quotes were approximately \$25,000 more than our current vendor. If we intend to change vendors and choose one of those bids, It will require moving that money from an existing line to the cleaning services line. My recommendation would be to evaluate which line(s) can absorb that and make the change at the beginning of FY 26.