

Nyack Library
Minutes of the Regular
Board of Trustees Meeting
Tuesday, February 20, 2024

Present:

Steven Cea, **President**
Tracy Dressner, **1st Vice President**
Jeremiah Conway, **2nd Vice President**
Brian Murrell, **Treasurer**
Daniel Wolff, **Secretary**
Diane Christian
Tamara Jhashi
Leslie Kirsch
Moriah Olsen
Kara Sheridan
Melissa Sullivan

Absent:

Staff: Eric McCarthy, Library Director
Keryn Waltzer, Business Manager
Minerva Parker, Board Clerk

Call to Order:

The Board President Mr. Cea called the Regular Monthly Meeting of February 20, 2024, to order at 7:10 p.m., in the Community Meeting Room.

Agenda Approval:

Upon motion by Ms. Olsen, seconded by Ms. Kirsch, it was resolved to approve the agenda with changes to add a motion to approve the 2024 Schedule of Board Meetings to the agenda. There were 11 yes votes.

Special Presentation:

Mr. Cea made a presentation to recognize two members resigning from the Board. Mr. Cea thanked Ms. Berg for the many years of service to the Library. Ms. Dressner also thanked Ms. Berg for all the things she does in continued support of the Library. Ms. Berg thanked everyone, past and present Board Members. Mr. Cea thanked Mr. Penn for his service on the Library Board. Mr. Penn was unable to be present, Mr. Cea will conduct his presentation at a later date.

Review of the Minutes:

Upon motion by Ms. Kirsch, seconded by Ms. Dressner, the Board approved the Minutes of the Regular Meeting, January 16, 2024, with updates to the Friends of the Library report. There were 9 yes votes.

Director's Report:

Mr. McCarthy reviewed his report with the Board. The Wyatt sculpture was delivered and installed in the Carnegie-Farian room. Mr. McCarthy reported Nanor Pogolian, Programs Librarian, has been collaborating with Another Step, an organization which provides services to the disabled, on a book club.

Public Comments: (full Board Meeting comments may be heard here <https://soundcloud.com>)

Ms. Berg reported the Friends of the Library will be collecting donations for the book sale, April 1 – April 30. The book sale is the first weekend in June. Looking for volunteers.

Committee Reports:

Executive Committee:

Mr. Cea reviewed with the Board the new initiatives started last year, Special Presentations, Public Forum and Board Retreat. Mr. Cea would like them to continue this year.

Upon motion by Mr. Wolff, seconded by Ms. Christian, the Board unanimously approved the Scheduled Board Meetings for 2024, as amended adding the April 6 Board Retreat, 10-12. The yes vote 11-0.

Mr. Cea handed out Committee Meeting Assignment forms and asked the Board members to select the committees they would like to be on and return the form to him when done. Conflict of Interest forms will be sent to each Board member and they need to filled out and submitted back to the Board Clerk.

Development Committee:

Upon motion by Ms. Olsen, to accept and gratefully acknowledge the Gifts & Grants for January 2024, and seconded by Mr. Murrell the Board resolved to accept with appreciation \$4,080 in Designated support to the Annual Appeal. The 2024 Annual Development Appeal total to date has brought in \$28,313 in donations. Thank you to all those who generously donated. There were 11 yes votes.

Ms. Olsen reported the Committee met and discussed ideas on a targeted giving campaign aimed at decreasing the debt. Ms. Jhashi would like to see a comparison column on the report. The Board discussed this possibility.

Policy Development & Long-Range Planning Committee:

Ms. Dressner reported the Committee did not meet. Mr. Cea reported the Finance Committee is working on an Internal Controls Policy.

Building & Property Committee:

Mr. Wolff reported that he received a notice from Bob Roach, Landscaper, that he is retiring after almost 50 years of service for Nyack Library. Mr. Wolff would like to recognize him for his great work on the Library's landscape. Work continues on bids for the furnace.

Personnel Committee:

None.

Nominating Committee:

No report. Mr. Wolff asked if any acknowledgement was sent to the candidates on the ballot, who did not win the Trustee Vote. Ms. Christian replied, yes, they were acknowledged.

Audit Committee:

None.

Friends of the Nyack Library Committee:

Ms. Jhashi would like to recognize the Friends of Nyack Library for hosting the Candidate's Forum, especially Denise Leslie who did a great job as moderator. Thank you to the FONL volunteers who worked the Trustee Vote. Mr. McCarthy thanked the FONL for their support going to Library Advocacy Day in Albany.

Finance Committee:

Mr. Murrell reported that the Committee met last Friday. The Committee discussed the DePew House, the Proposed Internal Controls Policy, and the sale of the Stevenson House.

Financial Reports:

Treasurer's Report:

Mr. Murrell reviewed the Treasurer's Report in detail with the Board. Available cash balance on January 31 totaled \$357,993. \$2,252,254 is invested in certificates of deposit with 1, 3, and 6-month terms at rates from 5.2%-5.3%. Long term debt remains outstanding on the 2017 tax-exempt bond with TD Bank, \$6,457,994. The Library operated at a \$41,874 surplus and the DePew House operated at a \$11,036 deficit.

Upon motion by Mr. Murrell, seconded by Ms. Kirsch, the Library Board unanimously accepted the Financial Statements as presented including the Summary of Key Balance Sheet Amounts as of January 31, 2024 and the January 2024 Performance Report. There were 11 yes votes.

Upon motion by Mr. Murrell and seconded by Mr. Conway, it was resolved that the Nyack Library Board of Trustees approve the following disbursements reported for January 2024 which have been reviewed by the President and/or the Vice President, Secretary and the Treasurer; General Fund Expenses of \$123,917.62, Rental Fund Expenses of \$10,680.75, Debt Fund Expenses for \$35,762.30, Payroll Disbursement for pay date January 12, 2024 for \$57,528.03 and Payroll Disbursement for pay date January 26, 2024 for \$58,066.67, for a total of \$285,955.37. There were 11 yes votes.

Old Business:

None.

New Business:

None.

Adjournment:

Upon motion by Ms. Dressner, seconded by Ms. Christian, the Board agreed to adjourn at 8:02 pm. There were 11 yes votes.

Respectfully submitted,

Minerva Parker

Board Clerk