

**The Nyack Library
Board of Trustees
Minutes of Regular Meeting
February 9, 2009**

Present:

James L. Case, Secretary
Kevin Doyle
E. Michael Growney, Jr.
Debra Karten
Judith Lawler
Joan E. Moffett, Vice-President
Roger W. Seiler, President
Paul D. Shein, Treasurer
Ellen Simpson
Bonnie Yassky

Absent:

*Myria Jean-Gilles

*Excused

Staff:

James Mahoney, Library Director
Stephen Hoefer, Manager of Operations & Finances
Minerva Parker, Administrative Assistant
Mary Callan, Development Director
Brian Jennings, Librarian Supervisor

1. Call to Order:

The meeting was called to order in the Meeting Room of the Nyack Library at 7:45 p.m. by Board President Roger Seiler.

2. Minutes:

The Minutes of the Regular Board Meeting, January 12, 2009, were unanimously approved upon motion by Ms. Karten, and seconded by Ms. Moffett.

3. Director's Reports:

Development Director Report-Mary Callan reported on the progress of the Fundraising Party which will take place on Saturday, March 7, 2009, at her house, the invitations have been mailed out to all Trustees. The guest list is targeting library supporters, reluctant supporters, and non-supporters who may not be familiar with the library. Senator Morahan, Assemblyperson Ellen Jaffee, Kenneth Zebrowski, Jr., and Representative Eliot Engel have also been invited.

Ms. Callan thanked the Board for showing their support in the fundraising program by making donations, and hopes to have 100% participation from

them. The library staff has also joined in making donations to the fundraising program.

Mr. Mahoney announced that he has been given complimentary guest passes for the South Nyack Recital Series, held here in the Library's Carnegie Room. Mr. Mahoney discussed a permanent pass that will be made available to card holders, similar to the museum pass program.

Local History Report-Brian Jennings, Librarian Supervisor reported on the progress of the programs the Nyack Library will hold during the "Hudson Fulton Champlain Quadricentennial". Mr. Jennings passed out flyers with a list of events being held here and how the programs being scheduled are in relation/themed to other programs throughout the Nyack Village and the County. The programs will encourage education about the river, its history and science, and have informed discussions about it. Native American history will also be incorporated into the programs.

Programs sponsored by Nyack Library are currently listed on the Rockland County web site. There will be children's programs here on library property by the Children's Librarian. Ms. Lawler volunteered some members of her choral group could possibly perform.

Mr. Mahoney reported on the upcoming Budget Vote. Publicity in the Our Town newspaper was a three page long editorial in support of the Budget Vote. Press Releases were sent out to all the local newspapers: Journal News, Rockland County Times, etc. The Journal printed a four-inch column with an error to the percentage amount requested. Again this year a small group of Upper Grandview residents oppose the Budget Vote, and Ms. Yassky reported hearing about a small group of school district residents who also oppose the Budget Vote. Mr. Seiler mentioned that the Upper Grandview residents had put out postcards opposing the Budget.

Mr. Mahoney mentioned he had just received information on the new Library Security & Circulation System, from ITG, Integrated Technologies Group. A flyer describing the equipment involved was passed out the Trustees.

No Personnel actions.

4. Treasurer's Reports:

Mr. Shein reports on the security of the Cash Reserve and Cash Balances which is about 2.4 million. Earnings have dropped on government obligation funds from 7.76%. We will meet with Provident Bank about other options; fees to government obligation funds have been eroding earnings and because of this we may be moving to all CD's to maximize the return on earnings.

Interest to date on the CD's is a little over \$8,000; Disbursements of 1.2 million; \$297,000 in library operations; \$914,669 in construction fees.

Mr. Seiler inquired about the safety of the Bank of New York funds, proceeds from the bonds. Mr. Hoefler stated that it's required by the Bond documents to invest in Treasury bills, which is the safest thing in this economic climate.

Mr. Shein reported that Operations continues to show projections are better than budgeted for, the current period and year-to-date.

Motion by Mr. Growney to accept the Treasurer's Report, Ms. Simpson seconded, the Board unanimously approved.

Financial Reports:

Mr. Hoefler reported the bond project fund balance is down by \$914,000 for work done thru November 2007; temporary restricted funds down by \$125,000, grant money was used for grading of parking lot, water retention system, and the geo thermal system. Mr. Hoefler discussed the Construction Budget Summary in detail. On January 16th the Construction Committee learned that Phase I of the project will cost another \$391,000, Mr. Hoefler updated the lines on the budget with this new information.

Budget Performance for December-DePew House income \$500 lower, discount given to tenants due to construction related noises; Repairs \$3,700 over budget, landscaper fees for extra work done on DePew House, but the year-to-date is still under budget. Mr. Hoefler stated the construction project still needs about \$493,000 to complete project. Mr. Hoefler mentioned that the library's construction project was included information set to the State Education Department, through RCLS. This was forwarded to the Federal Government should there be opportunity to include us in the economic stimulus package.

Disbursements reports-taxes paid out to county, sewer tax, New York State Insurance fund, Helmer Cronin.

Motion by Ms. Yassky to accept the Disbursement Reports, Ms. Moffett seconded, the Board unanimously approved.

Motion by Ms. Lawler to accept the Financial Reports, Ms. Karten seconded, the Board unanimously approved.

Mr. Seiler distributed the committee assignments to the Board. The Executive Committee is formed from the four officers of the Board plus one Trustee nominated by the Board President.

Motion by Ms. Moffett to accept the assignment of Ellen Simpson to the Executive Committee, Ms. Lawler seconded, the Board unanimously approved.

5. Committee Reports:

Construction Committee-Ms. Simpson reported the new addition is almost enclosed. Installation of the hardie board, the green board, on the exterior is nearing completion; sunshades need to be installed; trying to trim the cost of tile by reviewing and revising the original plan; the renovations to the Carnegie entrance are being finalized, a grant was received to help bring back the original look as much as possible. Details on electrical work, stair treads, door locks coming together. Electrical work is scheduled for Monday February 16, 2009, this is a scheduled closed day, President's Day Holiday.

6. Old Business:

Mr. Seiler discussed the scheduled Board Meeting for October, which is Monday, October 12th, Columbus Day.

Motion by Ms. Moffett to move the meeting date to Tuesday, October 13, 2009, Mr. Shein seconded, the Board unanimously approved.

7. New Business:

Ms. Lawler inquired about the process for AARP customers on Monday mornings, and that last year they were allowed to enter the building early and wait, but this year they are not being allowed to enter and wait. Mr. Mahoney will follow-up with the staff on this matter.

8. Public Comment:

None.

9. *Adjournment:

Upon **motion** by Mr. Shein, and seconded by Ms. Moffett, the Board unanimously adjourned the meeting at 8:46 p.m.

Respectfully submitted,

Minerva Parker

Minerva Parker
Administrative Assistant