

**The Nyack Library  
Board of Trustees  
Minutes of Regular Meeting  
September 8, 2008**

**Present:**

James L. Case, Secretary  
Myria Jean-Gilles  
Judith Lawler  
Joan E. Moffett, Vice-President  
Roger W. Seiler, President  
Paul D. Shein, Treasurer  
Ellen Simpson  
Bonnie Yassky

**Absent:**

E. Michael Growney, Jr.  
Debra Karten

\*Excused

**Staff:**

Stephen Hoefler, Manager of Operations & Finances  
James Mahoney, Library Director

**1. Call to Order:**

The meeting was called to order in the Library Meeting Room at 7:45 p.m. by Board President Roger W. Seiler.

**2. Minutes:**

Minutes of July 14, 2008 regular board meeting were unanimously approved upon motion by Joan Moffett and seconded by Ellen Simpson.

**3. Director's Report:**

Before Mr. Mahoney began his Director's Report he distributed updates to the Trustee's Handbook and a list of this year's scheduled board meetings.

**Children's Room Report:**

Mr. Mahoney reviewed the Children's Room Report, noting the success of this year's Summer Reading Program. Aldona Pilmanis reports that there were 278 participants this year.

**Local History, Collection Development, Processing and Technology.**

Brian Jennings recently gave a presentation to the children at Memorial Park entitled "Boats and Boatbuilding in Nyack: a Brief History in Pictures." The PowerPoint presentation was supplemented by a packet of printed photos the children could take home. Some of these photos will later be exhibited at the Upper Nyack School.

**Development Report:**

Mary Callan notes the generous contribution of the Yassky family in memory of Jean Mason Yassky, who recently passed away. They have pledged \$60,000 for the naming opportunity of the Children's Story Hour Room. Upcoming events include "Women of the Vine," a wine tasting and book signing event scheduled for September 12.

**Circulation Department:**

James Mahoney reviewed Nancy Wendt's report, noting the marked rise in circulation this summer and the customer service workshops presented by Leslie Riley from RCLS.

**Staff Appointments:**

Staff appointments unanimously accepted. Motion by Roger Seiler, seconded by Paul Shein.

**4. Treasurer's Report:**

Presented by Paul D. Shein. Mr. Shein reviewed his Treasurer's Report, covering the period of time since the July 14<sup>th</sup> meeting. The Treasurer's Report was unanimously accepted upon motion by Ellen Simpson, seconded by Judith Lawler.

**Operations and Finance/Cash Disbursement Reports:**

Stephen Hoefer reviewed his Operations and Finance Report, noting a vacancy at the DePew House, and the various construction projects going on around the house. On the finance end he noted that we were awarded \$37,660 more than expected on this year's NYS Library Construction Grant Program for a total of \$107,660; adding that we need an additional \$394,000 in fundraising. He commented that July construction finances were uneventful due to the fact that the Construction Manager has not billed us for the last two months, and theorized that we could be looking at a possible \$1/2 million bill next month. He also acknowledged the Target grant of \$1,000 recently awarded to the South Nyack Recital Series. Both A/V and utilities are over budget for July. No budget amendment necessary. Financial and Disbursement Reports were accepted upon movement by Paul Shein, seconded by Ellen Simpson.

**5. Committee Reports:**

*Construction Committee Report*, presented by Ellen Simpson. Ms. Simpson presented to the board the following resolutions:

1. Resolution: That a \$470,230 bid from Glassolutions for windows and aluminum curtain wall frames be accepted.
2. Resolution: That a \$774,900 bid from All Bright Electric for electrical/lighting be accepted.

**Motion** by Ellen Simpson, seconded by Judith Lawler unanimously approving both resolutions.

*Bylaws Committee.* Bylaws Committee, having met Friday September 5, recommended that the Board petition the State to change our Charter to provided for a range of 9 – 13 Trustees instead of a set number, and to change the by-laws to 11 Trustees.

**Motion** by Joan Moffet, seconded by Bonnie Yassky unanimously approving resolution.

*Audit Committee.* Roger Seiler reported that it is not necessary to file for an extension on the bond financial statements covenant, as the deadline for submission is 120 days from end of fiscal year.

**Motion** to approve Berard & Donahue as auditor by Paul Shein, seconded by James Case unanimously approving resolution.

**6. Old Business:**

None.

**7. New Business:**

Roger Seiler received a letter from Jeffrey McDowell officially resigning from the Board of Trustees. Judith Lawler also thanked Mr. Mahoney for the wonderful party at his home in August.

**8. Adjournment:**

Upon motion of Paul Shein and seconded by Roger Seiler, the meeting was adjourned at 8:50 p.m.

Respectfully submitted,  
Steve Moore  
Library Assistant