

**The Nyack Library
Board of Trustees
Minutes of Regular Meeting
October 14, 2008**

Present:

James L. Case, Secretary
E. Michael Growney, Jr.
Myria Jean-Gilles
Debra Karten
Joan E. Moffett, Vice-President
Roger W. Seiler, President
Paul D. Shein, Treasurer
Ellen Simpson
Bonnie Yassky

Absent:

*Judith Lawler

*Excused

Staff:

James Mahoney, Library Director
Stephen Hoefler, Manager of Operations & Finances

1. Call to Order:

The meeting was called to order in the Nyack Village Hall 2nd floor Meeting Room at 7:48 p.m. by Board President Roger W. Seiler.

2. Presentation by Sam Simon, RCLS Trustee:

Mr. Simon spoke of RCLS's 50th year anniversary gala on 10/25/09. He explained that a 50th Anniversary Journal with an annual report, photos, and ad's would help frame this event as a fundraising opportunity. Sam asked for one or more Nyack Trustees to serve on this committee. In closing, Sam gave an overview of what services RCLS provides to member libraries and complemented Nyack on the wonderful expansion project.

3. Minutes:

Minutes of the September 8, 2008 regular Board meeting were unanimously approved upon motion by Joan Moffett and seconded by Ellen Simpson.

4. Director's Report:

James Mahoney reviewed his written report and the Departmental reports. He noted that a presentation about the expansion to the Rotary Club and another to the Nyack Chamber of Commerce were well received and that he was encouraged by the support of the community.

Jim reviewed a separate three-page Development report submitted by Mary Callan, Director of Development, which outlines the Development Program and staffing recommendations for continued success.

Staff Appointments:

Jim reviewed Personnel Actions and withdrew item 4. Upon motion by Joan Moffett and seconded by Debra Karten, the Personnel Actions were unanimously accepted.

5. Treasurer's Report:

Paul Shein reviewed his written Treasurer's Report, and a 9/18/08 memo to Trustees, which states the Library's cash and investments are secure. The Treasurer's Report was unanimously accepted upon motion by James Case, seconded by E. Michael Growney, Jr.

Operations and Finance/Cash Disbursement Reports:

Stephen reviewed the financial statements noting changes to the balance sheet due to fiscal-year-end 2008 accruals. He reviewed Temporarily Restricted and Board Designated Funds in detail, and reviewed the Construction Budget. Stephen also answered questions about the Cash Disbursement Report. The Financial Statements and Cash Disbursement Reports were accepted upon movement by E. Michael Growney, Jr., seconded by Bonnie Yassky.

6. Committee Reports:

Construction Committee Report: Ellen reported that the geothermal wells were finished and that seepage pits would be installed soon. Building framing and sheathing continue and soon there will be scaffolding around the building. The lighting fixture schedule is almost done and the main interior staircase railing is being designed. She also indicated that we are close to selecting the telephone & network, audio visual, closed circuit TV, and building security vendors. Ellen thanked Paul for his great attendance and participation in the Construction Committee.

Bylaws Committee: Roger handed out two proposed resolutions that the Bylaws Committee approved and recommend for adoption. After brief discussion:

Motion by Ellen Simpson that an application for a Charter Amendment for The Nyack Library shall be submitted to the NYS Education Department, changing the authorized number of trustees from eleven to a range of between nine and thirteen. Seconded by E. Michael Growney, Jr. and unanimously approved.

Motion by Ellen Simpson that The Nyack Library By laws shall be changed to:

2. BOARD OF TRUSTEES

b. *Powers and Duties.* The Nyack Library shall be governed by a Board of not more than eleven Trustees, and this Board shall have all powers and duties as given to trustees of educational institutions by the Education Law of the State of New York.

Seconded by Joan Moffett and unanimously approved.

7. Old Business:

Roger noted that there was still a Board vacancy and suggested that Kevin Doyle fill it. After brief discussion:

Motion by Joan Moffett, seconded by Paul Shein and unanimously approved to appoint Kevin Doyle as Trustee to fill the term of Foster Bass expiring at the Annual Meeting of January 2010.

Roger informed the Board that Nyack Village had asked that the Library send a letter thanking them for a reduction in the building permit fee, which Roger has done.

8. New Business:

Motion by James Case, seconded by Paul Shein, and unanimously approved to go into executive session at 9:10 pm to discuss real property.

Jim Mahoney recommended that beginning next month staff anniversaries be celebrated annually at the November Board meeting. The Board agreed and looks forward to commemorating the anniversaries.

Jim met with Amelia Kalin, Director of Valley Cottage, to plan the details of the budget vote process, looking at February 2009 as the referendum date. He mentioned the possibility of delaying the vote to later in the year, will get voting parameters from the District Clerk and report back.

9. Adjournment:

Upon motion of Joan Moffett and seconded by Debra Karten, the meeting was adjourned at 9:55 p.m.

Respectfully submitted,

Stephen P. Hoefler

Stephen P. Hoefler, MBA
Manager of Operations & Finance