

**The Nyack Library**  
**Board of Trustees**  
**Minutes of Special Meeting**  
**October 16, 2007**

**Present:**

James L. Case, Secretary  
E. Michael Growney, Jr.  
Myria Jean-Gilles  
Debra Karten  
Jeffrey McDowell  
Joan E. Moffett, Vice-President  
Roger W. Seiler, President  
Paul D. Shein, Treasurer  
Ellen Simpson

**Absent:**

Foster Bass  
Judith Lawler

\*Excused

**Staff:**

James Mahoney, Library Director  
Stephen Hoefler, Manager of Operations & Finance

The meeting opened at 7:48 p.m. in the Library Meeting Room with Roger Seiler as Chair.

**1. Approval of initial bids:**

Ellen thanked the Construction Committee for their time and efforts. She reported that the bidding went smoothly. Two bids came in late and that the Board will be asked to approve three bids tonight. Ellen reported that the collective total of the bids was very close to the budget.

**Motion** of Ellen Simpson that upon the recommendation of the Construction Committee on 10/4/07, the Board accepts the following bids:

<i>Excavation</i>	Calmart Enterprises, Inc.	\$ 96,999.00
<i>Concrete</i>	JJJ Concrete Corp.	\$ 297,090.00
<i>Steel</i>	Irv Schroder & Sons, Inc.	\$ 477,000.00

Jeff McDowell seconded and unanimously approved.

**2. Approval of the Interior Designer:**

Ellen spoke about the Interior Designer's proposal and that a full contract was expected in 1-2 weeks.

**Motion** of Ellen Simpson that upon the recommendation of the Construction Committee on 10/4/07, the Board approves the proposal of Barbara B. Corwin, Architect as Interior Designer and that a \$10,000.00 deposit be issued which will be credited proportional as the project progress. James Case seconded and following brief discussion was unanimously approved.

There was conversation about the next large set of bids being Elevator, HAVC and electrical. James M. stated that approval of the elevator bid is necessary before the next Board meeting. Roger suggested the Board give the Construction Committee the authority to approve this bid.

**Motion** of Jeff McDowell that the Construction Committee can make the decision on awarding the contract for the elevator, seconded by Debra Karten and unanimously approved.

Upon motion of Jeff McDowell and seconded by James Case the meeting was adjourned at 8:05 p.m.

Respectfully submitted,

Stephen Hoefler, MBA  
Manager of Operations & Finance