

The Nyack Library
Board of Trustees
Minutes of Regular Meeting
May 5, 2008

Present:

Foster Bass
E. Michael Growney, Jr.
Myria Jean-Gilles
Debra Karten
Jeffrey McDowell
Joan E. Moffett, Vice-President
Roger W. Seiler, President
Ellen Simpson

Absent:

* James L. Case, Secretary
* Judith Lawler
* Paul D. Shein, Treasurer
* Bonnie Yassky

* Excused

Staff:

James Mahoney, Library Director
Stephen Hoefler, Manager of Operations & Finance

1. Call to Order:

The meeting opened at 7:45 p.m. in the Library Meeting Room with Roger Seiler as Chair.

2. Minutes:

Minutes of the April 7, 2008 regular Board Meeting were unanimously approved upon motion by Joan E. Moffett and seconded by Debra Karten.

3. Director's Report:

The Director reviewed his written report and answered questions from the Board. There was discussion regarding behavioral issues with children and how the Library's Security Guard is effective in dealing with these issues. There was conversation about having a police officer visit the Library when the Security Guard was absent, but it was decided that it was not necessary and could send the wrong message.

James M. reported that the April 11th cocktail reception was a rousing success and that Assemblyman Kenneth Zebrowski has secured a \$2,500 Member Item Grant towards equipping the new multimedia room.

4. Treasurer's Report:

In Paul Shein's absent, Roger read the Treasurer's Report. Upon motion by E. Michael Growney and seconded by Foster Bass the Treasurer's Report was unanimously accepted.

Financial Statements:

Stephen reviewed the financial statements and answered questions regarding reporting requirements to the Bond Trustee.

5. Committee Reports:

Construction Management Committee: Ellen reported that steel and a crane would be delivered early May and that the Committee had approved bids for plumbing, HVAC, sprinkler system, and geothermal wells & piping. She informed the Board that the plumbing bid was over budget, but that the other bids were under. Roofing and glass bids were expected next week. Ellen informed the Board that the contingency budget line had a sizable increase as a result of awarded the bids, but that the contingency may be sizably decreased by the glass and electrical bids.

Motion by Foster Bass that upon recommendation of the Construction Management Committee the following bids be accepted:

| | | |
|--------------------------------------|---------------------------------|---------------|
| <i>Plumbing</i> | David L. Kempton, Inc. | \$ 152,500.00 |
| <i>HVAC</i> | Hauser Bros, Inc. | \$ 374,333.00 |
| <i>Sprinkler System</i> | Main Line Fire Protection Corp, | \$ 45,900.00 |
| <i>Geothermal Wells & Piping</i> | Enviro-Tech | \$ 221,000.00 |

Seconded by Jeffrey McDowell and unanimously passed.

James M. presented the exterior and interior presentation boards of the Architect and Interior Designer and answered questions. The Board was supportive of the proposed finishes.

6. Old Business:

Bylaws Committee:

Motion by Ellen Simpson to adopt the revised bylaws as presented at the April 8th Board meeting. Seconded by Debra Karten and unanimously passed.

7. New Business:

The Board discussed moving the regular Board meetings so that they have more time to review the Board packet material.

Motion by Jeffrey McDowell to move the Board meetings to the second Monday of the Month keeping the 7:45 pm starting time. Seconded by Foster Bass and unanimously passed.

James M. will notify the Board if the meeting room is available on the second Monday of June. If not, then June’s meeting will remain on the first Monday.

8. Adjournment:

Upon motion of Myria Jean-Gilles and seconded by Joan E. Moffett, the meeting was adjourned at 9:15 p.m.

Respectfully submitted,

Stephen P. Hoefler

Stephen P. Hoefler, MBA
Manager of Operations & Finance