

The Nyack Library
Board of Trustees
Minutes of Regular Meeting
March 3, 2008

Present:

James L. Case, Secretary
Myria Jean-Gilles
Judith Lawler
Joan E. Moffett, Vice-President
Roger W. Seiler, President
Paul D. Shein, Treasurer
Ellen Simpson
Bonnie Yassky

Absent:

* Foster Bass
* E. Michael Gowney, Jr.
* Debra Karten
Jeffrey McDowell

* Excused

Staff:

James Mahoney, Library Director
Stephen Hoefler, Manager of Operations & Finance

1. Call to Order:

The meeting opened at 7:50 p.m. in the Library Meeting Room with Roger Seiler as Chair.

2. Minutes:

Minutes of the February 4, 2008 regular Board Meeting were unanimously approved upon motion by Joan Moffett and seconded by Ellen Simpson.

3. Director's Report:

The Director reviewed his written report and answered questions from the Board. He noted that the Spring Cocktail party was set for Friday 04/11/08 and that Board members should plan on attending.

4. Treasurer's Report:

Paul Shein reviewed his written report and answered questions from the Board. He also noted that the Library's tax returns have all been timely filed. Upon motion by Ellen Simpson and seconded by Myria Jean-Gilles the Treasurer's Report was unanimously accepted.

Financial Statements:

Stephen reviewed the financial statements and answered questions from the Board.

5. Committee Reports:

Construction Management Committee: Ellen informed the Board that she had been on vacation and then sick, therefore James Mahoney would give the report. James M. reported that the Library was moving forward with the O&R application and that the State Education Department waiver of the fire-rated glass is 99% certain. He informed the Board that steel and metal building supplies, for new orders, are slated to increase by 18% on 03/15/08 according to Bill Helmer. James M. reported that the lighting schedule was complete and out for pricing. The Board requested that the Interior Designer make a presentation to the Board when the major interior finishes have been selected.

6. Old Business:

Roger gave out Committee assignments to the Board.

Bylaws Committee: Roger acknowledged Jim M's comments and asked if anyone had any other comments on the draft or on Jim's comments. He suggested that the Bylaws Committee consider Jim's remarks and any other suggestions.

Motion by Ellen Simpson to collect comments for the Committee to review and deliberate, and then re-present the Bylaws to the Board for consideration. Seconded by Joan Moffett and unanimously approved.

7. New Business:

Provident Bank Line of Credit renewal: This item was withdrawn as Provident Bank's documentation was incorrect.

NYS Annual Report acceptance: James M. presented the Annual Report for the Board's acceptance per item 12:40 on page 26. There was brief discussion about item 3:54, "Does the library have an open meeting policy?" James M. replied that the Library does not have a formal policy and that we defer to the Open Meetings Law (Public Officers Law; Article 7.)

Motion by Paul Shein that the Library operated under its plan of service in accordance with the provisions of Education law and the regulations of the Commissioner, and assures that the "Annual Report" was reviewed and accepted by the Library Board on 03/03/08." Seconded by Joan Moffett and unanimously approved.

Roger reminded the Board of the RCLS lobby day trip to Albany on 03/11/08.

- 8.** Upon motion of Joan Moffett and seconded by Judith Lawler, the meeting was adjourned at 8:55 p.m.

Next Meeting, **Monday, April 7, 2008, 7:45 p.m.** in the Library Meeting Room.

Respectfully submitted,

Stephen P. Hoefler, MBA
Manager of Operations & Finance