

**The Nyack Library  
Board of Trustees  
Minutes of Regular Meeting  
March 5, 2007**

**Present:**

Foster Bass  
Mary Callan  
James L. Case, Secretary  
Debra Karten  
Judith Lawler  
Jeffrey McDowell  
Joan E. Moffett, Vice-President  
Roger W. Seiler, President  
Paul D. Shein, Treasurer  
Ellen Simpson

**Absent:**

\* E. Michael Growney, Jr.  
\* Myria Jean-Gilles

**Staff**

James Mahoney, Library Director  
Stephen Hoefler, Mgr. Operations & Finance

\*excused

The meeting opened at 7:48 p.m., in the Library Meeting Room, with Roger Seiler as Chair.

**Minutes**

Minutes of the February 5<sup>th</sup> Regular Board Meeting were unanimously approved upon motion by Joan Moffett and seconded by Michael Growney.

**Director's Report**

James Mahoney discussed aspects of the Director's Report for the month of February. A job description for the new position of Librarian Supervisor had been distributed, combining several part-time positions, as well as focusing on a new administration function. The position is fully funded from the existing salary budget. Brian Jennings has been selected as the candidate to fill the position. The creation of the position and the appointment of Mr. Jennings was moved by Jeff McDowell and seconded by Paul Shein, unanimously approved.

**Treasurer's Report/Financial Statements**

Paul Shein discussed the Treasurer's Report and the minutes of a recent Finance Committee Meeting. The Treasurer's Report was unanimously approved upon motion by Joan E. Moffett and seconded by Debra Karten. Stephen Hoefler explained a change he had made to the financial report, by inserting a column at the end of "Budget Performance & Projection Report" to show the original budget figures as well as the revised budget figures.

Paul Shein moved:

The recommendation of the Finance Committee to adopt the  
Budget Amendment process described in the Finance Committee  
Meeting Minutes of February 22, 2007,

seconded by Foster Bass, unanimously approved.

## **Committee Reports**

None

## **Old Business**

James Mahoney distributed copies of a draft public relations brochure developed for us by Syntax Communications. The contents were reviewed and comments noted, to be passed back to the consultant.

## **New Business**

Jeff McDowell expressed thanks for all the board members who had spent the entire day of Saturday, March 3<sup>rd</sup>, to attend a workshop on the role of board of trustees, conducted by consultant Susan Keitel of Albany.

The desire of the Board to make a new library as environmentally efficient and “green” as possible was also expressed, for the development of the building plans.

The meeting was adjourned at 9:27 p.m.

Next Meeting, **Monday, April 2, 2007, 7:45 p.m.**, in the Library Meeting Room.

Respectfully submitted,

James J. Mahoney  
Library Director