

**The Nyack Library**  
**Board of Trustees**  
**Minutes of Regular Meeting**  
**June 2, 2008**

**Present:**

E. Michael Growney, Jr.  
Myria Jean-Gilles  
Debra Karten  
Joan E. Moffett, Vice-President  
Ellen Simpson  
Paul D. Shein, Treasurer  
Bonnie Yassky

**Absent:**

Foster Bass  
\*Jeffrey McDowell  
\*Roger W. Seiler, President  
\*James L. Case, Secretary  
\*Judith Lawler  
  
\*Excused

**Staff:**

James Mahoney, Library Director  
Stephen Hoefler, Manager of Operations & Finances

**Staff Demonstration:**

7:45 p.m. Using Wii in Your Library – presented by Sharon Aperto and Matthew Ciuccio. Sharon and Matthew demonstrated the Nintendo Wii's interactive controls and how the gaming system can be used in a library setting.

**1. Call to Order:**

Following the Staff Demonstration, the meeting opened at 8:15 p.m. in the Library Meeting Room with Joan E. Moffett filling in for Roger W. Seiler as Chair.

**2. Minutes:**

Minutes of May 5, 2008 regular board meeting were unanimously approved upon motion by Ellen Simpson and seconded by Debra Karten.

**3. Director's Report:**

The Director reviewed his written report and answered questions from the Board. James reported that ANSER has put its search for a new public catalog program on hold, but suggested the Board visit the Queens Library website ([www.queenslibrary.org](http://www.queenslibrary.org)) to evaluate Aquabrowser. While ANSER has switched over to an older version of Horizon, they are considering using Aquabrowser, and Board members are urged to stay alert for new advances in technology that could benefit the system. He also reported that Spring Valley and Goshen are considering withdrawing from ANSER and the potential loss of revenue this would generate.

**Staff Appointments:**

Staff appointments as presented in the Director’s Report were unanimously accepted. Motion by Paul Shein, seconded by Ellen Simpson.

**Departmental Reports:**

Children’s Room Report. Aldona Pilmanis announces the award of a mini-grant for this year’s Summer Reading Program, which will go towards a special party for the Hilltop School to wrap up the Summer Reading Program. Aldona, along with Claudia Uccellani will be attending a Gang Awareness program in Pomona in an attempt to gain insight into the current trends of local youth gangs.

Local History, Collection Development, Processing and Technology. Due to the loss of AV materials, DVD’s and CD’s will be kept behind the circulation desk in paper sleeves, while empty dummy cases will be left on shelves. We received notice of a \$75,000 grant from Senator Morahan to help fund a new material security and self-checkout system.

**4. Treasurer’s Report:**

Presented by Paul Shein. Upon motion by Ellen Simpson and seconded by Debra Karten, the report was unanimously accepted. Paul also reviewed the Finance Committee Meeting minutes of May 21, 2008.

**Financial Statements:**

Presented by Stephen Hoefer. He discussed the cash disbursement report and financial statements which was unanimously approved upon motion by Debra Karten and seconded by E. Michael Growney, Jr.

**5. Committee Reports:**

*Construction Management Committee:* Library plans call for two small patios adjacent to the Meeting Room. Plans for one Meeting Room patio were passed around and discussed. Concerns for linoleum floor in Children’s Room were addressed.

**Motion** by Ellen Simpson and seconded by E. Michael Growney, Jr., cost revisions of items 1 thru 4, and bid award item 5 were accepted:

1. J.J.J. Concrete Corp.	
a. Additional footing and piers	2,807.00
b. Additional concrete over rock	1,500.00
c. Set sleeves for all trade	<u>845.60</u>
Additional concrete cost	5,152.60
2. Irv Schroder & Sons, Inc.	
a. Change in scope	21,440.00
b. Increase in cost of steel	<u>5,940.00</u>
Additional steel cost	27,380.00

3. Thyssen Krupp Elevator	
a. Change in finishes, etc.	<u>3,845.00</u>
Additional elevator cost	<u>3,845.00</u>
4. Cal Mart Enterprises, Inc.	
a. Install drainage including Inlets, pipe & seepage pits.	51,668.00
b. Rock removal	<u>27,915.00</u>
Additional excavation cost	79,583.00
5. Topside Systems, L.L.C.	
a. New roof	139,000.00
b. Replace existing roof	71,900.00
c. Deduct for standard gutter	(14,500.00)
d. Patio roof & present concrete deck	28,300.00

*Finance Committee:*

*FYE 2008 Budget Amendments:* Stephen reviewed the Budget Adjustment Schedule and answered questions.

**Motion** by Ellen Simpson and seconded by Debra Karten, the FYE 2008 Budget Amendments were unanimously approved.

*FYE 2009 Budget Adoption:* Stephen reviewed the Budget Summary and Details of Fiscal Year Ending 2009. He discussed the Carnegie Room entrance restoration and improvements to the Stevenson House. Stephen also reviewed the 10 year financial projections.

**Motion** by Ellen Simpson and seconded by E. Michael Growney, Jr., the FYE 2009 Budget for \$2,680,100 was unanimously approved.

**6. Old Business:**

None

**7. New business:**

Signed Conflict of Interest Policy Statements were collected by Stephen.

**8. Adjournment:**

Upon motion of Joan E. Moffett and seconded by Ellen Simpson, the meeting was adjourned at 9:25 p.m.

Respectfully submitted,

*Stephen Moore*

Stephen Moore  
Library Assistant

