

The Nyack Library
Board of Trustees
Minutes of Regular Meeting
July 14, 2008

Present:

James L. Case, Secretary
E. Michael Growney, Jr.
Debra Karten
Judith Lawler
Jeffrey McDowell
Joan E. Moffett, Vice-President
Roger W. Seiler, President
Paul D. Shein, Treasurer
Ellen Simpson
Bonnie Yassky

Absent:

*Myria Jean-Gilles

*excused

Staff:

Stephen Hoefler, Manager of Operations & Finances
James Mahoney, Library Director

1. Call to Order:

The meeting was called to order in the Library Meeting Room at 7:45 p.m. by Board President Roger W. Seiler.

2. Minutes:

Minutes of June 2, 2008 regular board meeting were unanimously approved upon motion by Debra Karten and seconded by Joan E. Moffett.

3. Director's Report:

Jim Mahoney addressed highlights of his written report.

Aldona Pilmanis gave the children's room report on the summer reading program and related activities, including story time at the farmer's market. Afterwards, she fielded questions from Board members regarding computer usage and age of patrons.

Mr. Mahoney announced the transition of new DVDs from 2 day loans to 3 days, and the addition of a 3-per-card restriction. Older DVDs are now 7 day loans, with a limit of 7 per card. James also announced the presentation of the Bob Trudell scholarship to Alison Perry-Gunther, and presented photos of his 20th anniversary party and the presentation of a \$5,000 check from Provident Bank Charitable Foundation.

Due to loss of A/V materials, DVDs and CDs will now be kept behind the circulation desk in paper sleeves, while empty dummy cases will be left on the shelves.

Staff Appointments:

Staff appointments unanimously accepted. Motion by Paul D. Shein, seconded by Judith Lawler.

4. Treasurer's Report:

Presented by Paul D. Shein. Interest rates continue to drop and they are now yielding 2.15%. Treasurer's report was unanimously accepted upon motion by E. Michael Growney, seconded by Joan E. Moffett.

Financial Statements:

Stephen Hoefler reviewed construction grants and the Trudell scholarship fund. May's budget performance was normal other than bond interest, which was higher than expected. In May we were \$7,000 under budget, projecting to be \$100k under budget for YTD. Financial and Disbursement Reports were accepted upon motion by Jeffrey McDowell, seconded by Debra Karten.

5. Committee Reports:

Construction Committee Report, presented by Ellen Simpson. Ellen proposed using money from Diebold fund to cover garden/patio by Meeting Room of library addition and dedicate it as Ruth Diebold Memorial Patio. James Mahoney discussed circulation/security systems, i.e. RFID tags, self-checkout, etc. The whole project will cost about \$200,000. Senator Morahan's grant will have to be more than matched by our funds. He further discussed transition from barcode to RFID tag system and how it is will also require an investment of time to apply- 3 to 6 months roughly.

1. Resolution: That \$250,000 be transferred from the Unrestricted Fund to the Capital Improvements Fund, to support the expansion project.

Motion by Paul D. Shein, seconded by Ellen Simpson unanimously approved.

2. Resolution: That the \$40,541 in the Diebold Fund be transferred to the Capital Improvements Fund, to support the expansion project and to name the patio to be constructed between the library and the Stevenson House as the "Ruth Diebold Memorial Patio."

Motion by Judith Lawler, seconded by Jeffrey McDowell unanimously approved.

3. Resolution: Approves the financing of up to \$95,000 for the library's new circulation and materials security system from whatever source is

most financially satisfactory.

Motion by E. Michael Growney, seconded by Joan E. Moffett unanimously approved.

6. Old Business:

None.

7. New Business:

Resolution: To provide Assurance for application for a New York State Public Library Construction Grant - \$14,000,000 Program (July 1, 2008 – June 30, 2011) for a grant amount of \$853,450.

Motion by E. Michael Growney, seconded by Paul D. Shein unanimously approved construction grant application.

Foster Bass tendered his written resignation from the Board effective beginning at the end of June. This was discussed relating to the recent letter received from the State Education Department that states the Library's charter only provides for 11 trustees, not the current 12. Jim suggested that a charter amendment is not out of the question. The Board should decide whether or not to push for 12 trustees. Jim states that Cassandra Artale, Consultant at Library Development, suggests stating a range, rather than specific number. Group discussion followed regarding options of amending charter, discussing alternatives with state education department legal division. The Bylaws Committee will meet and make a recommendation to the Board.

There was discussion about whether the Board would meet in August, and it was evident that further evaluation would be necessary, with an announcement to follow shortly.

8. Adjournment:

Upon motion of E. Michael Growney and seconded by Ellen Simpson, the meeting was adjourned at 9:10 p.m.

Respectfully submitted,
Steve Moore
Library Assistant