

**The Nyack Library  
Board of Trustees  
Minutes of Regular Meeting  
January 9, 2006**

**Present:**

Foster Bass  
Mary Callan  
James Case, Secretary  
E. Michael Growney, Jr.  
Myria Jean-Gilles  
Debra Karten  
Judith Lawler  
Jeffrey McDowell  
Joan Moffett, Vice-President  
Roger Seiler, President  
Paul Shein, Treasurer  
Ellen Simpson

**Absent:**

**Staff**

James Mahoney, Library Director  
Stephen Hoefler, Mgr. Operations & Finance  
Minerva Parker

The meeting opened at 7:55 p.m., in the Meeting Room of the Nyack Library, with Roger Seiler as chair.

**Election of Officers for 2006**

Ms. Moffett proposed that the vote for Board Officers would be by ballots and these were distributed. Ms. Parker and Mr. Hoefler acted as tellers. The results were Roger Seiler - President; Joan Moffett - Vice-President; James Case, Secretary; and Paul Shein, Treasurer.

**Minutes**

The minutes of the December 5, 2005 meeting were unanimously approved upon motion by Ms. Simpson and seconded by Mr. Growney.

**Director's Report**

Mr. Mahoney talked about a new piece of equipment purchased for cleaning/repairing damaged and scratched CD's and DVD's. The equipment could possibly be used as a service to the public as disc cleaning. RCLS will be offering our cardholders access to E-Books beginning January 17<sup>th</sup>. Many books will be offered such as, reference guides, non-fiction, fiction, etc. The Envisionware program has been installed by RCLS to help maintain our Computer Resource Center. Customers are to be able to sign themselves onto the computer without having the attendant present. They will also be able to print from a vend card, as long as they have money on the card to print. We are still having problems with this process and may need support services from Envisionware for these on-going problems. Ms. Simpson asked the status of the Library Fees to RCLS. Mr. Mahoney stated that this will take place beginning 2007. At the Director's Association Meeting a vote was passed to approve this process to help RCLS with funding, but the RCLS Board still needs to make its final decision.

## **Treasurer's Report**

Mr. Shein reported that as of December 31, 2005, the cash balance was \$1,271,816. The net cash flow for six months \$926,537. The auditor has been reviewing the way we have calculated and valued fixed assets in recent years and will be requiring a change in our methods. This will result in a lower overall value of our fixed assets on the Financial Statements. Upon motion by Mr. Growney and seconded by Ms. Simpson the Treasurer's Report was unanimously accepted.

## **Committee Reports**

*Public Relations/Publicity Committee-* Mr. Bass reported that the committee had met on December 7 to discuss plans for publicity on the upcoming budget vote. The committee felt we should hold off approaching the Village Board until after the Budget vote, and in the meantime proceed with the traditional methods of publicity for the vote (i.e. budget flyer to all residents, promotion in the library to advertise the vote, and preparation of budget details in handouts at the library). In addition we are looking forward to the pictorial rendering and floor plans by the architect to display in the library. A press release will be prepared for any publication that requests information. In addition the working list of residents with recognized interests or ties to the library will be expanded and issued to the Trustees for telephone calling just prior to the vote on February 14.

*Capital Campaign Committee-* Ms. Moffett reported that the committee had not met. Board discussion followed on the future direction of Capital Campaign issues. These will need to be addressed soon.

## **Old Business**

The resolution submitted by Mr. Seiler in November on trustee role issues was withdrawn, with discussion that in the future there may be need for further examination of some of these issues.

## **New Business**

Correspondence from Dr. Edward FitzPatrick, of Orangeburg, was reviewed, requesting that the library accept his donation of a Christmas Crèche or Nativity set for display during the season in the library. The Board agreed to postpone discussion and action until the fall of 2006.

Mr. Mahoney had presented a document reflecting his thoughts about fund-raising issues for the immediate future. The matter was discussed and referred to the committee on Capital Campaign Fundraising and to future Board discussion.

The meeting was adjourned at 10:05 p.m., upon motion of Mr. McDowell and seconded by Ms. Simpson.

Next meeting, Monday, February 6, 2006, 7:45 p.m., in the Library Meeting Room.

Respectfully submitted,

James J. Mahoney  
Library Director