

The Nyack Library
Board of Trustees
Minutes of Regular Meeting
April 7, 2008

Present:

Foster Bass
E. Michael Growney, Jr.
Myria Jean-Gilles
Debra Karten
Judith Lawler
Jeffrey McDowell
Joan E. Moffett, Vice-President
Roger W. Seiler, President
Paul D. Shein, Treasurer
Ellen Simpson
Bonnie Yassky

Absent:

James L. Case, Secretary

* Excused

Staff:

James Mahoney, Library Director
Stephen Hoefler, Manager of Operations & Finance
Mary Callan, Director of Development

1. Call to Order:

The meeting opened at 7:45 p.m. in the Library Meeting Room with Roger Seiler as Chair.

2. Minutes:

Minutes of the March 3, 2008 regular Board Meeting were unanimously approved upon motion by Ellen Simpson and seconded by Joan E. Moffett.

3. Director's Report:

The Director reviewed his written report and answered questions from the Board.

Development Report:

Mary distributed a list of attendees for the 04/11/08 cocktail reception. The reception will have a Jazz group, special piano performance, food, wine, and politicians speaking about the importance of the Library. The purpose of this event is to bring potential donors to the Library who are not involved with or come to the Library. Mary indicated that approximately \$55,000 in pledges has been received so far and that hundred's of thousands in grants have been applied for. Mary also reported that there was still confusion about the DePew House, explaining that some people still think it is to be demolished when in fact it is actually being restored and is income producing.

4. Treasurer's Report:

Paul Shein reviewed his written report and answered questions from the Board. Upon motion by E. Michael Growney and seconded by Ellen Simpson the Treasurer's Report was unanimously accepted.

Financial Statements:

Stephen reviewed the financial statements and answered questions from the Board.

5. Committee Reports:

Construction Management Committee: Ellen informed the Board that the Committee reviewed bids for HVAC, geothermal, plumbing, and the sprinkler system noting that the plumbing bids were double the budgeted amount, but that the other bids were under enough to cover this and more. She indicated that next month the Committee will be reviewing bids for glass and roofing. A construction coordination meeting with the Construction Manager, Architects, Engineers, Interior Designer and the Library has been scheduled to organize the efforts of the project consultants. Ellen reported that steel will be delivered in May and that Michael Esmay will apply for the building permit for the remainder of the new construction.

Bylaws Committee: Roger reported that the Committee had met twice and collectively agreed to recommend the revised Bylaws to the Board and hopes for approval at the next Board meeting. He invited Jim Mahoney to explain his reservations about an Executive Committee. Jim described the comments he received from RCLS and the State Education Department and discussion followed. Roger handed out Bylaws of other libraries, including RCLS, which have Executive Committees and pointed out that they mirror Education Law 226 - discussion followed.

6. Old Business:

Provident Bank Line of Credit renewal: Paul presented the Corporate Resolution to Borrow / Grant Collateral document. The Board suggested the following corrections: change loan date from 04/03/3008 to 04/03/2008, replace the word "Directors" with Trustees throughout the document, under the Grant Security paragraph first sentence delete "including without limitation all of the Corporation's real property," and to remove the No Corporate Seal sentence

Motion by Paul Shein to adopt Provident Bank's Corporate Resolution to Borrow / Grant Collateral as amended. Seconded by Foster Bass and unanimously approved.

Prior to submitting the adopted Resolution and Library officer's executing the remaining documents, Stephen was asked to submit them to the Library's insurer and bond council for review.

7. New Business:

Roger announced that James Case is in the hospital undergoing a medical procedure and asked that a get well gift be sent.

8. Adjournment:

Upon motion of Ellen Simpson and seconded by Judith Lawler, the meeting was adjourned at 9:10 p.m.

Next Meeting, **Monday, May 5, 2008, 7:45 p.m.** in the Library Meeting Room.

Respectfully submitted,

Stephen P. Hoefler

Stephen P. Hoefler, MBA
Manager of Operations & Finance