

The Nyack Library
Minutes of the Regular
Board of Trustees Meeting
Monday, October 12, 2020

Present:

E. Michael Growney, **President (r)**
Ellyse Okin Berg, **Vice President**
Debra Karten, **Secretary**
Brian Murrell, **Treasurer**
Peter Danish **(r)**
Tamara Jhashi **(r)**
Michael Penn
Roger Seiler **(r)**
Valerie Williams-Sanchez

*Bebb Wheeler Stone
*Cora Sarjeant Wilder

*=Excused
r=remote

Absent:

Staff: Angela Strong, Library Director
Sharon Alfano, Business Manager
Minerva Parker, Board Clerk

Visitor:

Grace Riario, Executive Director-RCLS

Call to Order:

The Board President Mr. Growney called the Regular Monthly Meeting to order at 7:31 p.m.

Agenda Approval:

Upon motion by Mr. Seiler, seconded by Ms. Berg, it was resolved to approve the proposed agenda as amended, adding an Executive Session after New Business. The yes votes were unanimous, 9-0.

Review of the Minutes:

Upon motion by Ms. Berg, seconded by Mr. Seiler, it was resolved to approve the Minutes of the Regular Meeting of September 14, 2020, unanimously. There were 9 yes votes.

RCLS Presentation:

Grace Riario, Executive Director, Ramapo Catskill Library System spoke with the Board about the budget cuts by the New York State Governor that will impact services RCLS provides for system libraries. RCLS will not increase membership fees in 2021, the fee will remain as it was for 2020. Ms. Riario stated that if the cuts continue, it could

cause more substantial budget cuts, like delivery service to the libraries, etc. Ms. Riario is looking for Trustee support in 2021 to have their voices heard at the State level. Ms. Riario announced Trustee training is coming up for new Library Trustees. In November there will be focus group meetings for Library Trustees. The group will research which services are most important to the library, which services provided by RCLS are the most important, etc. Staff focus groups have already been meeting.

Public Comments:

None.

Director's Report:

Mrs. Strong reviewed her report with the Board. The HVAC issues have been resolved. Plumbing issues resolved, during the work the Plumber found that the building has a water pressure issue. The water pressure regulator for the building needs to be replaced. The Please Pick Garden was replanted to become a Pollinator Garden, planted with perennials and annual flowers. Mrs. Strong discussed on-going Wi-Fi interference. Mrs. Strong is working with John Hurley, ANSER Manager & Network Administrator, for RCLS and Lou Moreno, IT on resolving the issues. The Time Accounting System from Paychex was successfully implemented. Mrs. Strong discussed the Re-opening process in detail. Mrs. Strong reminded the Trustees, Sexual Harassment Prevention Training needs to be completed and the certificate sent to her attention.

Upon motion by Ms. Karten, seconded by Ms. Berg, the Personnel Actions were unanimously accepted. The yes vote 9-0.

Upon motion by Mr. Murrell, seconded by Mr. Danish, the Inventory report with no changes this month was unanimously accepted. The yes vote 9-0.

Committee Reports:

Development Committee:

Upon motion by Mr. Danish to accept the Gifts & Grants Report for September 2020, and seconded by Ms. Berg, the Board resolved to accept with appreciation \$799.92 in Designated support to the Annual Appeal 2021. The 2021 Annual Development Appeal total to date has brought in \$2,782.38 in donations. The yes vote was unanimous 9-0.

Financial Reports:

Treasurer's Report:

Mr. Murrell reviewed the Treasurer's Report in detail with the Board. Cash Balances in the Operating and Reserve Accounts on September 30 totaled \$522,463. Property tax revenues start at the beginning of November, with another payment at the end of November and the last payment in April 2021. The long term debt on the 2017 tax-exempt bond with TD Bank, \$7,290,025. The Board will be asked to approve \$218,107.21 in disbursements for September 2020. Year-to-date FY 2021 the Library and the DePew House operated at a \$31,453 surplus.

Upon motion by Mr. Murrell and seconded by Mr. Seiler, it was resolved that the Nyack Library Board of Trustees approve the following disbursements reported for September 2020 which have been reviewed by the President and/or the Vice President, Secretary and the Treasurer: General Fund Expenses of \$53,595.26, Rental Fund Expenses of \$21,619.90, Debt Fund Expenses for \$36,322.92, Payroll Disbursement for pay date September 11, 2020 for \$53,659.37, Payroll Disbursement for pay date September 25, 2020 for \$52,909.76 for a total of \$218,107.21. The yes votes, 9-0.

Upon motion by Mr. Murrell, seconded by Ms. Sanchez, the Board unanimously approved the Treasurer's Report and Financial Statements, 9-0.

Old Business:

Mr. Seiler asked if there was any additional information about the miss-print on the Orangetown tax bill showing a higher tax than what was actually taken from home owners, the Library did receive the correct amount from the School District. Mr. Seiler would like to go into Executive Session to follow up on Personnel Matters.

New Business:

None.

Public Comments:

None.

Upon motion by Mr. Seiler, seconded by Ms. Berg, the Board unanimously agreed to go into Executive Session at 8:21 pm, to follow up on Personnel Matters. The yes vote 9-0.

Upon motion by Mr. Seiler, seconded by Ms. Berg, the Board unanimously agreed to come out of Executive Session at 9:02 pm. The yes vote 9-0.

Adjournment:

Upon motion by Mr. Seiler, seconded by Mr. Murrell, the Board unanimously agreed to adjourn at 9:03 pm. The yes vote 9-0.

Respectfully submitted,

Minerva Parker

Board Clerk

APPROVED