

**The Nyack Library**  
**Minutes of the Regular**  
**Board of Trustees Meeting**  
**Monday, March 9, 2020**

**Present:**

E. Michael Growney, **President**  
Ellyse Okin Berg, **Vice President**  
Debra Karten, **Secretary**  
Brian Murrell, **Treasurer**  
Tamara Jhashi  
Michael Penn  
Bebb Wheeler Stone  
Cora Sarjeant Wilder

**Absent:**

Peter Danish  
Valerie Williams-Sanchez  
Roger Seiler

**\*=Excused**

**Staff:** Angela Strong, Library Director  
Sharon Alfano, Business Manager

**Visitor:**

***Call to Order:***

The Board President Mr. Growney called the Regular Monthly Meeting to order at 7:30 p.m.

***Agenda Approval:***

**Upon motion** by Ms. Berg, seconded by Dr. Stone, it was resolved to approve the proposed agenda. The yes votes were unanimous, 8-0.

***Review of the Minutes:***

**Upon motion** by Ms. Karten, seconded by Mr. Murrell, it was resolved to approve the Minutes of the Regular Meeting of February 10, 2020. There were 8 yes votes, Mr. Penn and Dr. Wilder abstained.

***Public Comments:***

None.

***Director's Report:***

Mrs. Strong reviewed her report with the Board. Progress has been made in Personnel. A new Children's Librarian was hired, Pernel Wilfred. Several part-time positions are open in different departments. Work continues with the Staff Association on the renewal of the health insurance plan.

The Budget Vote held on February 11, 2020 resulted in 178 yes and 21 no votes. Progress was made with the blockage on the west side of the Carnegie Building, which was causing a leak in the Local History Room. The vendor was successful in clearing the blockage, which connects to the Village's storm drain system.

Mrs. Strong spoke about safety and security concerns in response to the February 18 tragedy at Finkelstein Memorial Library. Det. Sgt. Costello came to speak to Staff during a training session on February 24. Det. Sgt. Costello stressed to the staff to reach out to the Orangetown Police when having trouble with patrons, they are here to support in difficult situations.

On February 26 Mrs. Strong attended a federal grants information session sponsored by Congresswoman Lowey & Senators Schumer and Gillibrand. Mrs. Strong learned about programs and processes for non-profits to apply for federal funds managed through New York State.

On February 25 Mrs. Strong, Ms. Berg and Sharon Aperto traveled to Albany with library colleagues to attend Library Advocacy Day. Mrs. Strong hosted the Khalid Kodi, Meet the Artist program, as part of the Black American Culture and Art Series: The Legacy of Toni Morrison.

**Upon motion** by Dr. Jhashi, seconded by Ms. Berg, the Personnel Actions were unanimously accepted. The yes vote 8-0.

**Upon motion** by Ms. Berg, seconded by Dr. Jhashi, the Inventory report was unanimously accepted. The yes vote 8-0.

#### ***Committee Reports:***

##### ***Development Committee:***

**Upon motion** by Ms. Berg to accept the Gifts & Grants Report for February 2020, and seconded by Mr. Murrell, the Board resolved to accept with appreciation \$1,676 in Designated support to the Annual Appeal 2020, \$2,875 Friends of the Library support. The 2020 Annual Development Appeal total to date has brought in \$18,844 in donations. The yes vote was unanimous 8-0.

#### ***Financial Reports:***

##### ***Treasurer's Report:***

Mr. Murrell reported as of February 2020, the available cash balance in the Operating and Reserve Accounts totaled \$1,579,000. On February 29 the library had \$7,432,823 in long term debt with TD Bank on the 2017 tax-exempt bonds. Year to date FY2020 the Library and DePew House operated at a surplus.

**Upon motion** by Mr. Murrell and seconded by Ms. Berg, it was resolved that the Nyack Library Board of Trustees approve the following disbursements reported for February 2020 which have been reviewed by the President and/or the Vice President, Secretary and the Treasurer: General Fund Expenses of \$53,602.31, Rental Fund Expenses of \$1,839.74, Debt Fund Expenses for \$36,322.92, Payroll Disbursement for pay date February 14, 2020 for \$53,580.49, and Payroll Disbursement for pay date February 28, 2020 for \$53,815.02 for a total of \$199,160.48. The yes votes, 8-0.

**Upon motion** by Dr. Stone, seconded by Ms. Karten, the Board unanimously approved the Treasurer's Report and Financial Statements, 8-0.

#### ***Old Business:***

Mrs. Strong discussed the revised Auditor's Report and handed out revised pages of the report presented at last month's meeting. Mrs. Strong discussed the Annual Report revisions in detail and handed out the revised pages.

***New Business:***

Mrs. Strong discussed what the library is doing and what the Library will offer by way of information, training, etc., for Staff and Patrons in preparation for the Coronavirus outbreak on the Library's website. The Board discussed this matter in detail.

***Public Comments:***

None.

***Adjournment:***

**Upon motion** by Dr. Jhashi, seconded by Mr. Penn, it was resolved to adjourn the meeting at 8:48 p.m. The yes vote was unanimous, 8-0.

Respectfully submitted,

*Minerva Parker*

Board Clerk

APPROVED