

The Nyack Library	March 2019 Performance Report			75.00%			
	MAR 2019	FYE 2019 YTD	Prior YTD	% of Budget	Budget Variance	Projected FYE 2019	FYE 2019 Budget
Revenue							
Property Taxes*	252,814	2,276,240	2,253,703	75.00%	-	3,034,986	3,034,986
Library Fines and Fees	819	11,586	19,062	46.35%	(7,164)	14,500	25,000
Copier/Fax/Internet	1,239	10,436	9,969	80.27%	686	13,000	13,000
Interest Income	820	5,685	2,516	757.98%	5,122	6,500	750
Meeting Room Rentals	20	1,610	1,250	47.35%	(940)	2,000	3,400
Parking Lot Income*	708	6,375	7,500	75.00%	-	8,500	8,500
Miscellaneous	91	948	1,124	63.22%	(177)	1,500	1,500
RCLS Local Aid & MTA Grant	-	4,637	4,294	92.74%	294	5,000	5,000
<i>Total Revenue</i>	256,510	2,317,517	2,299,418	74.95%	(2,178)	3,085,986	3,092,136
Expense							
<i>Workforce</i>				<i>WF % budget 76.92</i>			
Wages	162,763	1,086,233	1,020,078	75.18%	25,157	1,444,807	1,444,807
Benefits*	20,424	259,743	278,727	56.70%	92,626	458,080	458,080
<i>Total Workforce Expense</i>	183,187	1,345,976	1,298,805	70.73%	117,783	1,902,887	1,902,887
<i>Administrative</i>							
Advertising/Promotion	2,452	7,347	5,403	81.63%	(597)	9,000	9,000
Audit	-	10,150	9,900	88.26%	(1,350)	10,150	11,500
Banking Fees	83	1,610	2,215	64.40%	265	2,200	2,500
Conference	765	2,249	2,035	37.49%	2,251	5,000	6,000
Contracted Services	5,438	37,125	52,717	123.75%	(14,625)	45,000	30,000
Property & Liability Insurance*	2,172	19,500	18,750	75.00%	-	26,000	26,000
Memberships	80	1,398	1,667	46.60%	-	2,800	3,000
Miscellaneous	32	3,640	2,612	60.66%	-	6,000	6,000
RCLS Service Fees	-	-	-	0.00%	-	3,750	3,750
Sewer Tax*	267	2,700	2,376	75.00%	-	3,204	3,600
Training	700	1,005	1,060	28.71%	1,620	2,500	3,500
Travel	71	615	658	29.28%	960	1,200	2,100
<i>Total Administrative Expense</i>	12,060	87,339	99,393	81.66%	(11,476)	116,804	106,950
<i>Operations</i>							
Computer Systems Maintenance-Anser	-	39,792	39,103	66.32%	-	60,000	60,000
Computer Systems Hardware	-	5,478	N/A	54.78%	2,022	10,000	10,000
Computer Systems Software	697	4,924	2,469	75.76%	(49)	6,500	6,500
Copier Expense	-	15,338	14,193	65.27%	-	23,500	23,500
Cleaning Services	3,851	8,472					
Custodial Supplies	813	8,953	8,603	68.87%	797	13,000	13,000
Office and Library Supplies	1,223	14,929	11,554	59.71%	3,821	24,000	25,000
Furniture & Equipment <\$2,500	163	5,656	3,272	94.27%	(1,156)	7,000	6,000
Postage	2,500	5,664	6,178	50.34%	2,774	11,250	11,250
Repairs and Maintenance	5,546	31,545	54,789	42.06%	24,705	75,000	75,000

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Operations Expense, cont.							
Landscaping	-	5,244	5,881	58.26%	-	9,000	9,000
Snow Removal	-	3,250	3,825	54.17%	-	4,000	6,000
Telecommunications	864	10,202	6,165	102.02%	(2,702)	12,300	10,000
Utilities	<u>4,852</u>	<u>49,695</u>	<u>38,409</u>	<u>70.99%</u>	<u>2,805</u>	<u>70,000</u>	<u>70,000</u>
<i>Total Operations Expense</i>	20,509	209,141	194,440	64.30%	33,017	325,550	325,250
Library Programming & Materials							
Adult Programming	1,925	8,336	6,709	72.49%	289	11,500	11,500
Children's Programming	304	4,870	4,993	54.12%	1,880	9,000	9,000
Young Adult Programming	<u>372</u>	<u>2,895</u>	<u>1,624</u>	<u>72.38%</u>	<u>105</u>	<u>4,000</u>	<u>4,000</u>
<i>Total Programming</i>	2,601	16,101	13,327	65.72%	2,274	24,500	24,500
Periodicals - Print	2	7,579	6,478	84.21%	-	9,000	9,000
Periodicals - Digital	-	4,587	7,615	50.97%	2,163	9,000	9,000
E-Books	68	5,738	6,673	81.97%	(488)	7,000	7,000
Electronic Databases	4,158	16,890	15,446	67.56%	1,860	25,000	25,000
Streaming and Digital Media	<u>459</u>	<u>5,657</u>	<u>N/A</u>	<u>56.57%</u>	<u>1,843</u>	<u>10,000</u>	<u>10,000</u>
<i>Total Collection Expensed</i>	4,687	40,451	36,212	67.42%	3,535	60,000	60,000
Capital Investment							
Audio Visual	1,759	18,177	18,397	47.83%	10,323	38,000	38,000
Adult Books	344	47,475	37,092	63.30%	8,775	75,000	75,000
Children's Books	1,699	12,323	6,807	66.61%	1,552	18,500	18,500
Young Adult Books	<u>250</u>	<u>4,281</u>	<u>5,112</u>	<u>71.35%</u>	<u>219</u>	<u>6,000</u>	<u>6,000</u>
<i>Total Collection Capitalized</i>	4,052	82,257	67,408	59.82%	20,868	137,500	137,500
<i>Total Materials & Programming</i>	11,339	138,810	116,947	62.53%	26,676	222,000	222,000
Other Capital Investment							
Automation	6,497	6,497	-	86.63%	(872)	7,500	7,500
Furniture and Equipment	<u>1,195</u>	<u>10,000</u>	<u>-</u>	<u>100.00%</u>	<u>-</u>	<u>10,000</u>	<u>10,000</u>
<i>Total Other Capital Investment</i>	7,692	16,497	-	94.27%	(872)	17,500	17,500
Financial							
General Reserve*	2,917	26,250	-	75.00%	-	35,000	35,000
Charge to Genl Res - self-checks, circ reno*	4,544	17,975	-				
Bank Credit Line Interest	-	22	1,148	1.46%	-	22	1,500
Bond Trustee Fees	-	2,337	2,250	155.78%	(700)	2,337	1,500
Bond Interest	17,021	151,988	97,823	75.35%	-	201,698	201,698
Bond Principal	<u>19,302</u>	<u>174,919</u>	<u>251,058</u>	<u>74.69%</u>	<u>-</u>	<u>234,177</u>	<u>234,177</u>
<i>Total Library Financials</i>	43,784	373,490	352,279	78.82%	(700)	473,234	473,875
<i>Total Expense</i>	278,572	2,171,253	2,061,865			3,057,974	3,048,462
Net Library Surplus(Deficit)	<u>(22,062)</u>	<u>146,264</u>	<u>237,553</u>			<u>28,012</u>	<u>43,674</u>

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Stevenson House							
Revenue							
Rental Income	9,937	106,646	110,125	77.84%	-	137,000	137,000
Expense							
Contracted Services	-	60	2,000		(60)	60	
Property and Liability Insurance*	317	2,850	2,700	75.00%	-	3,800	3,800
Real Estate Taxes*	2,125	19,125	18,375	75.00%	-	25,500	25,500
Repairs and Maintenance - Building	1,243	9,972	7,026	76.71%	(222)	13,000	13,000
Landscaping	-	-	-	0.00%	1,500	2,000	2,000
Telecommunication	195	465	519	62.00%	98	750	750
Utilities	93	4,523	4,576	63.71%	(700)	7,100	7,100
Bond Interest*	2,473	22,253	23,925	75.00%	-	29,670	29,670
Bond Principal*	3,167	28,500	27,000	75.00%	-	38,000	38,000
<i>Total Stevenson House Expense</i>	9,612	87,748	86,121	73.23%	675	119,880	119,820
Net Stevenson House Surplus(Deficit)	325	18,898	24,004			17,120	17,180
DePew House							
Revenue							
Rental Income	9,606	72,166	74,212	66.82%	(8,834)	101,500	108,000
Expense							
Wages and Benefits	632	3,945	3,901	93.93%	(795)	4,600	4,200
Contracted Services	-	2,361	845			2,361	
Custodial Supplies	-	800	800	94.12%	-	850	850
Property and Liability Ins. *	383	3,450	3,356	75.00%	-	4,600	4,600
Real Estate Taxes*	2,667	24,000	23,625	75.00%	-	32,000	32,000
Repairs and Maintenance - Building	165	1,518	3,532	21.69%	3,732	5,000	7,000
Landscaping	-	4,651	3,676	46.51%	2,850	8,000	10,000
Telecommunication	168	1,468	1,489	86.37%	(193)	2,000	1,700
Utilities	585	4,958	4,641	70.83%	292	7,000	7,000
Bond Interest*	3,709	33,378	35,687	75.00%	-	44,504	44,504
Bond Principal*	4,750	42,750	40,500	75.00%	-	57,000	57,000
<i>Total DePew House Expense</i>	13,059	123,280	122,052	73.01%	5,885	167,915	168,854
Net DePew House Surplus(Deficit)	(3,453)	(51,114)	(47,841)			(66,415)	(60,854)
Financial Performance Summary YTD							
Library	146,264						
Stevenson House	18,898						
DePew House	(51,114)						
Net Surplus(Deficit)	\$ 114,048						
<i>*Prorated Monthly</i>							