

The Nyack Library
Minutes of the Regular
Board of Trustees Meeting
Monday, March 12, 2018

Present:

E. Michael Growney, **President**
Chris Bresnan, **Vice President**
Stephen Beck, **Treasurer**
Ellyse Okin Berg
Peter Danish
Roger Seiler
Peter Vermazen
Cora Sarjeant Wilder

Absent:

*Debra Karten, **Secretary**
*Brian Murrell

***=Excused**

Staff: Jane Marino, Library Director
Sharon Alfano, Business Manager
Minerva Parker, Board Clerk

Call to Order:

The Board President Mr. Growney called the Regular Monthly Meeting to order at 7:34 p.m.

Agenda Approval:

Upon motion by Dr. Wilder, seconded by Mr. Seiler, it was resolved to approve the proposed agenda. The yes votes were unanimous, 8-0.

Review of the Minutes:

Upon motion by Mr. Seiler, seconded by Mr. Danish, it was resolved to approve the Minutes of the Regular Meeting of January 8, 2018. Mr. Bresnan and Dr. Wilder abstained. There were 6 yes votes, 2 abstentions.

Upon motion by Ms. Berg, seconded by Mr. Vermazen, it was resolved to approve the Minutes of the Regular Meeting of February 12, 2018, with a correction "out of Executive Session." Mr. Seiler and Mr. Danish abstained. There were 6 yes votes, 2 abstentions.

Public Comments:

None.

Director's Report:

Mrs. Marino asked the Board if there were questions on her written report. Mrs. Marino reported she had a proposal from Jim Politi, Village of Nyack Administrator, about running a beta test with new Muni Meters in the Library

Parking Lot. The test should begin in April and last about two months. Mrs. Marino also had a meeting with the architect on the Circulation Office expansion. Mr. Bresnan thanked the Library staff and Volunteers from the Friends group who attended Library Advocacy Day, in Albany, in support of library funding. Mr. Growney asked for information about the "Reading Your Fines" program, which is mentioned in the Circulation Report. Mrs. Marino explained the concept of the program in detail to the Board. They also discussed Teen Programs and the attendance and praised the report from the Teen Librarian about her ALA Conference experience.

Upon motion by Mr. Bresnan and seconded by Ms. Berg, the Personnel Actions were unanimously approved, 8-0.

No Inventory Report this month.

Committee Reports:

Building & Properties Committee:

Mr. Vermazen reported for the Building Committee that his contact has sent rug samples, and will be sending more samples to choose from so one can be selected for the Carnegie Room floor.

Development Committee:

Upon motion by Ms. Berg to accept the Gifts & Grants Report for February 2018, seconded by Mr. Seiler, the Board resolved to accept with appreciation \$255.00 in General Support, \$350.00 in Designated Support and \$4,535.00 from Friends of the Library for Library & Program Support. The 2018 Annual Development Appeal total to date has brought in \$11,990.00 in donations. The yes vote was unanimous 8-0.

Financial Reports:

Treasurer's Report:

Mr. Beck summarized his report for the Board. The Balance Sheet is being revised to make it more informative for the Board. The Pledged Receivables outstanding report was developed by Ms. Alfano and handed out to the Board. The Board discussed how they were going to handle them going forward.

As of February 2018 total long-term debts equal \$9,163,000; the library has a \$450,000 short-term line of credit with TD Bank; Preliminary Budget for FY 2019 was approved by public vote, February 13, 2018.

Mr. Seiler will work on the property tax grievances filed with Orangetown Tax Assessor on the two rental properties that have not been resolved.

Operations for the first eight months of FY 2018 realized a \$200,716 surplus from all enterprises; DePew House operated at a \$37,103 cash deficit; Stevenson House operated at a \$16,208 cash surplus.

Mr. Beck reported that the Finance Committee met and discussed setting up multiple reserve accounts for this fiscal year, for building maintenance, debt repayment account, and a general fund, a total of three accounts. The Board discussed in detail.

Upon motion by Mr. Beck and seconded by Mr. Seiler it was resolved that the Nyack Library Board of Trustees approve the following disbursements reported for February 1 – 28, 2018 which have been reviewed by the President and/or the Vice President, Secretary and the Treasurer: General Fund Expenses of \$74,842.85, Rental Fund Expenses of \$5,273.86, Debt Fund Expenses for \$36,822.89, Payroll Disbursement for pay date February 2, 2018 for \$52,941.21 and Payroll Disbursement for pay date February 16, 2018 for \$53,286.78, for a total of \$223,167.59. The Board unanimously approved 8-0.

Upon motion by Mr. Seiler, seconded by Mr. Vermazen the Board unanimously accepted the Financial Statements and Treasurer's Report as presented, 8-0.

Old Business:

None.

New Business:

Upon motion by Mr. Seiler, seconded by Mr. Beck it was unanimously approved to accept the 2017 Annual Report, as submitted, 8-0.

Public Comments:

None.

Adjournment:

Upon motion by Ms. Berg, seconded by Mr. Danish, it was resolved to adjourn the meeting at 8:42 p.m. The yes vote was unanimous 8-0.

Respectfully submitted,

Minerva Parker

Board Clerk