

## **DIRECTOR'S REPORT**

### **FEBRUARY 2023**

This is my first report as incoming Director. I would like to thank the staff of the Nyack Library, and the Trustees for making me the warm welcome and specifically outgoing Interim Director Ed Falcone for helping me prepare for my new position.

#### **Facilities**

Closed the Library at 7:00 pm on February 27 and delayed opening until 1:00 pm on February 28 due to snow.

Jeffrey Flournoy worked to replace all applicable fluorescent lightbulbs to LED.

Jeff is also working on finding vendors to install a water treatment system to prolong the life of equipment raised by our HVAC vendor during work on the geothermal boiler.

Interim Director Ed Falcone answered summons on February 16 for a violation issued to the Library for excessive false fire alarms.

#### **Personnel**

Library currently has an open Human Resources position.

#### **Budget & Grants**

There was a near-record turnout on February 14 for the budget vote and trustee elections. Nyack passed the budget 406 to 35. Valley Cottage voters went 135 to 36, for a combined vote of 541-71.

#### **Information Technology**

Information Technology Specialist Lou Moreno met with me to discuss the IT infrastructure and some pending projects, including some server replacements. Lou did show me how the file server backup worked and displayed how our current cloud backup storage would minimize any permanent loss if that server were compromised, for instance in the case of fire or flood.

Lou also explained that we have antivirus software and a firewall to protect against a ransomware attack. He also mentioned that if we were to move our file server to the cloud, we would increase our protection.

#### **Collections and Services**

Minerva Parker submitted our Annual Report for New York State to The Ramapo Catskill Library System. The data includes information related to holdings, circulation, programs, and services. A copy of the report is included in your Board packet for your approval.

**Meetings Attended**

- 7/1 RCLS Executive Committee (via Zoom)
- 7/2 All Staff Meeting (Nyack Library Community Room)
- 7/2 Citizen Preparedness Corps Training Program (Nyack Library Community Room)
- 7/8 RCLS Directors Association (via Zoom)

**Upcoming Events**

- 4/1 Meet the new Director, 1-3pm