

The Nyack Library	February 2020 Performance Report			66.67%			
	FEB 2020	FYE 2020 YTD	Prior YTD	% of Budget	Budget Variance	Projected FYE 2020	FYE 2020 Budget
Revenue							
Property Taxes*	255,445	2,043,660	2,023,425	66.67%	-	3,065,336	3,065,336
Library Fines and Fees	1,268	10,771	10,718	71.81%	771	15,000	15,000
Copier/Fax/Internet	970	9,229	9,165	70.99%	562	13,000	13,000
Interest Income	764	4,374	4,865	87.48%	1,040	6,000	5,000
Meeting Room Rentals	150	2,155	1,590	71.83%	155	3,000	3,000
Parking Lot Income*	708	5,667	5,667	66.67%	-	8,500	8,500
Miscellaneous	119	1,960	842	130.66%	960	2,500	1,500
RCLS Local Aid & MTA Grant	-	7,908	4,637	158.16%	-	7,908	5,000
<i>Total Revenue</i>	259,425	2,085,724	2,060,910	66.93%	3,488	3,121,244	3,116,336
Expense							
<i>Workforce</i>				<i>WF % budget 69.23</i>			
Wages	104,731	966,307	923,470	64.87%	65,028	1,489,706	1,489,706
Benefits*	25,719	233,975	239,320	59.21%	39,594	395,156	395,156
<i>Total Workforce Expense</i>	130,450	1,200,282	1,162,790	63.68%	104,622	1,884,862	1,884,862
<i>Administrative</i>							
Advertising/Promotion	95	5,780	4,895	52.55%	1,553	11,000	11,000
Audit	-	12,000	10,150	104.35%	(500)	12,000	11,500
Banking Fees	34	555	1,524	37.00%	445	1,500	1,500
Conference	-	-	1,484	0.00%	3,334	5,000	5,000
Contracted Services	198	32,978	31,687	106.38%	(12,311)	31,000	31,000
Property & Liability Insurance*	2,166	17,334	17,334	66.67%	-	26,000	26,000
Memberships	20	2,500	1,318	83.32%	-	3,000	3,000
Miscellaneous	503	2,905	3,608	48.42%	1,095	6,000	6,000
RCLS Service Fees	-	-	-	0.00%	-	3,750	3,750
Sewer Tax*	292	2,336	2,400	64.89%	-	3,504	3,600
Training	-	1,658	305	66.32%	9	2,500	2,500
Travel	66	342	544	17.08%	992	2,000	2,000
<i>Total Administrative Expense</i>	3,374	78,388	75,249	73.36%	(5,383)	107,254	106,850
<i>Operations</i>							
Computer Systems Maintenance-Anser	30	40,011	39,792	66.68%	-	60,000	60,000
Computer Systems Hardware	-	14,467	5,478	72.33%	(1,133)	20,000	20,000
Computer Systems Software	85	8,342	4,227	128.34%	(4,008)	6,500	6,500
Copier Expense	239	16,042	15,338	71.30%	-	22,500	22,500
Cleaning Services	3,851	33,434	4,621	66.87%	(99)	50,000	50,000
Custodial Supplies	232	8,323	8,140	64.02%	344	13,000	13,000
Office and Library Supplies	1,124	11,854	13,705	51.33%	3,543	23,095	23,095
Furniture & Equipment <\$2,500	299	874	5,494	14.57%	3,126	6,000	6,000
Postage	23	5,276	2,912	47.96%	2,058	11,000	11,000
Repairs and Maintenance	2,264	44,164	25,998	64.47%	1,505	68,500	68,500

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<i>Operations Expense, cont.</i>	FEB 2020	FYE 2020 YTD	Prior YTD	% of Budget	Budget Variance	Projected FYE 2020	FYE 2020 Budget
Landscaping	-	6,652	5,244	73.91%	-	9,000	9,000
Snow Removal	-	1,750	1,000	29.17%	-	6,000	6,000
Telecommunications	745	5,558	9,338	46.31%	2,443	12,000	12,000
Utilities	<u>4,677</u>	<u>45,686</u>	<u>43,703</u>	<u>65.27%</u>	<u>983</u>	<u>70,000</u>	<u>70,000</u>
<i>Total Operations Expense</i>	13,569	242,433	184,990	64.20%	8,761	377,595	377,595
Library Programming & Materials							
Adult Programming	875	5,234	6,411	45.52%	2,433	11,500	11,500
Children's Programming	390	3,247	4,566	36.07%	2,754	9,000	9,000
Young Adult Programming	-	1,330	2,524	33.24%	1,337	4,000	4,000
<i>Total Programming</i>	1,265	9,811	13,501	40.04%	6,524	24,500	24,500
Periodicals - Print	637	7,336	7,576	81.52%	-	9,000	9,000
Periodicals - Digital	295	5,425	4,587	60.28%	575	9,000	9,000
E-Books	1,366	4,627	5,424	51.41%	1,373	9,000	9,000
Electronic Databases	-	10,083	12,732	43.84%	5,251	23,000	23,000
Streaming and Digital Media	<u>729</u>	<u>6,047</u>	<u>5,197</u>	<u>60.47%</u>	<u>620</u>	<u>10,000</u>	<u>10,000</u>
<i>Total Collection Expensed</i>	3,027	33,519	35,517	55.86%	7,200	60,000	60,000
Capital Investment							
Audio Visual	-	13,931	16,098	39.80%	9,403	35,000	35,000
Adult Books	-	34,870	40,793	49.81%	11,799	70,000	70,000
Children's Books	-	3,956	8,816	23.98%	7,045	16,500	16,500
Young Adult Books	-	2,435	2,467	32.46%	2,566	7,500	7,500
<i>Total Collection Capitalized</i>	-	55,192	68,175	42.78%	30,812	129,000	129,000
<i>Total Materials & Programming</i>	4,292	98,521	117,193	46.15%	44,536	213,500	213,500
Other Capital Investment							
Automation	-	-	-	0.00%	5,000	7,500	7,500
Furniture and Equipment	-	-	8,805	0.00%	6,667	10,000	10,000
<i>Total Other Capital Investment</i>	-	-	8,805	0.00%	11,667	17,500	17,500
Financial							
General Reserve*	3,095	24,765	23,336	66.67%	-	37,145	37,145
Charge to Genl Res - self-check lease	-	-	13,431				
Bank Credit Line Interest	-	392	22	26.11%	-	1,500	1,500
Bond Trustee Fees	-	1,124	2,337	48.87%	-	2,300	2,300
Bond Interest	15,474	131,437	134,967	67.04%	-	196,061	196,061
Bond Principal	<u>20,849</u>	<u>159,176</u>	<u>155,616</u>	<u>66.37%</u>	<u>-</u>	<u>239,814</u>	<u>239,814</u>
<i>Total Library Financials</i>	39,418	316,893	329,709	66.46%	-	476,820	476,820
<i>Total Expense</i>	191,103	1,936,518	1,878,736			3,077,531	3,077,127
Net Library Surplus(Deficit)	<u>68,322</u>	<u>149,206</u>	<u>182,174</u>			<u>43,713</u>	<u>39,209</u>

