
Director's Report

December 2020

Facilities

Hanging desk shields ordered earlier in the Fall were installed on the remaining open side of the Teen Room public service desk.

On December 18th, Wickes Arborists conducted tree removal of a mulberry tree on the northwest corner of the DePew House property. They trimmed trees on the Library property including the cedar trees located at the west corners of the Carnegie building. This pruning should help limit debris that can clog the gutters in those locations. regarding tree pruning and maintenance on the DePew and Library properties. On December 29th, Wickes returned to complete the pruning of trees on the rest of the DePew property. After trimming overgrown tree branches near the SE corner of the De Pew House, they discovered that the overgrowth had already damaged the downspout, which will need to be repair.



We are still waiting for the replacement of the fence along the DePew north boundary line. The installation of the new building access system was delayed due to COVID-19 issues on the part of the vendor.

We ordered new signage for Broadway ramp entrance to Technical Services to more clearly identify the proper location for deliveries. The signage will be installed in January.

We installed holiday lights in the Carnegie Room windows and over the entrance. We supported the Village of Nyack request to host a 'burn barrel' in front of the library as part of several special events to promote holiday shopping in the village.

The 3rd floor restroom remained out of order for the full month of December.

The 3rd Floor Non-fiction roof drain leak started dripping again following the snow melt.



Technology

We purchased and RCLS installed a new Circulation Desk Receipt printer. Lou Moreno reinstalled a receipt printer in the Teen Room to assist staff with processing patron hold requests.

Mike Grella worked with our RFID vendor to capture and document the tag specifications for materials processing.

The Technical Services exterior door of the Technical Services area serves as the primary location for deliveries. A doorbell/intercom was installed to assist staff in responding to deliveries when no staff are present in the Technical Services area. A second phone was installed at the Circulation Desk in response to staff requests for an additional phone to support the increase in incoming and outgoing phone calls that the staff are now handling install at Tech Services Door

Personnel

We have two staff members on temporary leave from the Library: Donna Lightfoot and Eleanor Schuster.

Three staff resigned: Aaron Jones, Technical Services Clerk, who had been on leave since September; Chanel Diaz, Technical Services Clerk, who had been on leave since October; and Dylan Kelehan, CRC Clerk, who is pursuing his own business on Main Street in Nyack.

Meetings

On December 8th I attended a special meeting of RCLS Director's Association to approve the funding to replace the RCLS email service.

Events



L to R, James Rensink, Korliss Uecker and Jerry Grossman

On December 4th, the first livestream music concert was presented to thank donors to our Annual Appeal. The artists, Upper Nyack residents, Korliss Uecker and Jerry Grossman, along with their colleague, James Rensink, delivered fabulous performances that were well received. Ms. Uecker's promotion of the event resulted in a \$1500 increase in donations to the Annual Appeal. An additional \$87 was donated to the Annual Appeal by patrons who watched the recording of the event. We are grateful for their efforts to support and care for the Library. We also want to express appreciation for the work of Upper Nyack resident John Borst who was responsible delivering the technical portion of the event, the effort of Tracy Dunstan and Trustee Peter Danish who conceived and nurtured the development of this event.



Staff Holiday Celebration



We held a Zoom Holiday event on the evening of Sunday, December 20th to give staff and trustees the opportunity to extend greetings of the season to one another. Staff received a Nyack Library candle and a gift card in lieu of the annual holiday dinner.



Trustee Election

On December 24th, prior to the 1 pm deadline, we received a petition from Upper Nyack resident Clyde Lederman to be placed on the ballot for the January 11, 2021 Board of Trustees election. A candidate for trustee must be of current voting age (18 years old). We submitted a Freedom of Information Law request to the Rockland County Board of Elections to verify information related to the petition, and on January 29th Commissioner Giblin confirmed that the potential candidate is not of voting age. We notified Mr. Lederman that he is not eligible to be placed on the ballot. In addition, we prepared and distributed print and digital promotional material regarding the Election.

Grants

Tracy Dunstan assisted with the compilation of information regarding our efforts to fulfill the grant requirements of the *Black American Arts and Culture Series: The Legacy of Toni Morrison*, which concluded in November. The final report was completed and submitted to ArtsWestchester.